



# Central Whidbey Island Fire & Rescue

1164 Race Road  
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[www.cwfire.org](http://www.cwfire.org)

## Board of Fire Commissioners Special Meeting Minutes

October 24, 2016

### Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Chairperson Steve Hutchinson at 19:00.

### Commissioners and Staff Present

Chair Steve Hutchinson, Commissioner Cheryl Engle, Commissioner Paul Messner, Chief Ed Hartin, Deputy Chief Charlie Smith and Office Manager Kim Harpe

**Members of the Public Present** – Mr. Chris Geiger (2017 Proposed Budget Reviewer)

### Consensus Approval of the Agenda

The Chair received consensus approval of the agenda.

### New Business.

Proposed 2017 Budget Presentation. Chief Hartin presented the Proposed 2017 Budget via a power point presentation. Highlights covered:

- An increase of 2.08% with is within the District's long term financial plan
- Current revenue not being sufficient to meet the District's capital facility needs
- Current revenue not being able to sustain current service delivery levels beyond 2020 without voter approval for additional revenue
- Anticipation of placing a bond measure before the voters in the fall of 2017
- Financial Assumptions
- Budget Process
- 2015-2017 Revenue
- Fund Accounting
- Expenses
- Capital Projects
- Bond Measure Options

In summary, Chief Hartin closed the presentation, stating the following:

- The overall the district is fiscally healthy and debt free
- The beginning balances are appropriate in all funds
- Revenue is sufficient to meet current operating needs

- Additional revenue will be required to address capital facilities needs and to continue current service levels beyond 2020

Chief Hartin asked the Board if they had any questions. The Board collectively agreed they did not. Board Chair Steve Hutchinson thanked Mr. Chris Geiger for his assistance in reviewing the Proposed 2017 Budget and feedback.

**Old Business - None.**

**Good of the Order/Announcements**

Oct 26-29, 2016                      Annual WFCFA Conference, Yakima Convention Center, Yakima, WA  
(*Commissioners Messner, Engle, Hutchinson*)

**Next Regular Meeting**

Date: November 10,

Time: 17:00

Location: Station 53

There being no further business, Chair Steve Hutchinson adjourned the meeting at 20:40.

Submitted,



Kim Harpe, Secretary