



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

Board of Fire Commissioners Special Meeting Minutes

April 25, 2017

Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Board Chair Cheryl Engle at 10:00 hours.

Commissioners and Staff Present

Board Chair Cheryl Engle, Commissioner Paul Messner, Commissioner Steve Hutchinson, Chief Ed Hartin, and Office Manager/Board Secretary Kim Harpe

Members of the Public Present - None

Consensus Approval of the Agenda

The Chair received consensus approval of the agenda.

New Business.

1. Annual Review and discussion of Draft Board Policy Manual. Chief Hartin walked the Board through the Commissioner's Board Policy Manual and spoke to the editorial revisions, updates and additional language that was added. After some discussion, Chief Hartin shared, he would bring back to the Board for their approval and adoption at their next meeting in May.

2. Capital Projects Plan. Chief Hartin and the Board had a lengthy conversation while reviewing the Capital Projects Plan and scheduled projects. Chief Hartin shared, he would bring back to the Board for their approval and adoption at their next meeting in May to provide the Board enough time for them to review the plan prior to their approval.

Good of the Order/Announcements

May XX, 2017 (TBD)

Commissioner's Workshop

Chief Hartin briefed the Board regarding Washington States minimum wage increase. He shared, he had sent a letter to Mr. Roger Meyers (WhidbeyHealth EMS Director, WhidbeyHealth) in December 2016 to open the BLS contract to discuss the annual reimbursement to the district as agreed to previously and never received a reply.

Chief Hartin met Mr. Meyers in January and told he would arrange a meeting with Ms. Geri Forbes (WhidbeyHealth, CEO). Chief Hartin stated, "He had not heard anything back from anyone at WhidbeyHealth, so he had Office Manager Kim Harpe call Ms. Forbes and schedule a meeting in March". Chief Hartin met with Ms. Forbes & Mr. Meyers and was told, "They understand and agree that something needs to be done regarding the BLS Agreement, but at the present time WhidbeyHealth had a

number of situations that could potentially have a financial impact to the hospital so the soonest they would be able to engage in another conversation would be September 2017". Chief Hartin shared, "He is hopefully optimistic that we will have movement this year, but it could very well be next year as well".

Next Regular Meeting

May 11, 2017

Time: 17:00

Location: Station 53

There being no further business, Chair Cheryl Engle adjourned the meeting at 12:04.

Submitted,

A handwritten signature in cursive script that reads "Kim Harpe".

Kim Harpe, Secretary