



# Central Whidbey Island Fire & Rescue

1164 Race Road  
Coupeville, WA 98239

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## Board of Fire Commissioners Meeting Minutes

July 13, 2017

### Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Board Chair Cheryl Engle at 17:00 hours.

**Input from the Public**-None.

### Commissioners and Staff Present

Board Chair Cheryl Engle, Commissioner Paul Messner, Commissioner Steve Hutchinson, Chief Ed Hartin, Deputy Chief Charlie Smith, Office Manager/Board Secretary Kim Harpe, LT James Meek, Firefighter John Lloyd and Acting LT Marvin Raavel

**Members of the Public Present** - Mr. Chris Geiger, Mr. Roger Eelkema, Mr. John Roberts and Mr. Magnusson

### Consensus Approval of the Agenda

The Chair received consensus approval of the agenda.

**Introduce New Members:** Chief Hartin introduced Part-time Firefighter/EMT Ethan Vroman

Chief Hartin presented Acting Lieutenant's Marvin Raavel and Bob Moore (not in attendance) with the Exceptional Service Award in recognition of their dedication and hard work to attain "Blue Card Certification".

Chief Hartin shared the finalized framing of the District and the District's sister district patches and agreement.

Chief Hartin shared a sample epinephrine kit that he and Firefighter/EMT Alex Majestic collaborated on and would be placed in each of the Districts response vehicles. Chief Hartin reported, "That individual epinephrine pens for adults and children cost \$600 dollars. The kits contain a vile of epinephrine that cost \$20 dollars and have multiple doses".

### Approval/Correction of Previous Minutes

Commissioner Paul Messner moved to approve and Commissioner Steve Hutchinson seconded approval of the minutes for June 8, 2017 with a minor correction to add himself in attendance.

**Action:** Approved Unanimously.

### Approval of Vouchers

Commissioner Steve Hutchinson moved to approve and Commissioner Paul Messner seconded approval of the following vouchers:

M&O Vouchers & Payroll #11481 through #11534	\$ 86,681.32
Direct Deposit Payroll	\$ 66,485.36
IRS - Payroll Taxes	\$ 15,210.08
Capital Vouchers #73	\$ 1,819.64
<b>Grand Total</b>	<b>\$170,196.40</b>

**Action:** Approved Unanimously.

### Chief's Report

Chief Ed Hartin reported on the following activity for the month of June 2017:

1. Administrative
2. Operations/B Shift
3. CRR/A Shift
4. Training/Retention Program
5. Facilities/C Shift
6. Fleet Maintenance

### Finance Officer's Report

Office Manager Kim Harpe presented the Monthly Budget Position as of July 13<sup>th</sup>, 2017 for the Maintenance & Operation and Capital funds.

#### New Business.

Chair Cheryl Engle asked Chief Hartin to provide the overview and Bond Presentation and stated, "The floor would then be open to the public for comments and questions".

Chief Hartin presented the bond slide presentation and provided additional background and information throughout. Chair Cheryl Engle opened the floor to the public for comments and questions.

Mr. Magnusson asked, "If the District could get a grant"? Chief Hartin, shared, "The projects that are available through the Federal Government are mostly for bringing on more personnel for a three year period and you have to promise to keep them after the three years are up". He shared, "The District has looked at grants and continues to actively look and keep an eye on what is available that would help us".

Mr. Roger Eelkema asked, "Why the district was partnering with Laramie Wyoming Fire instead of another District on an island"? Chief Hartin explained, "That surprisingly, the districts were in fact quite similar and face many of the same issues." After a few more questions and Chief Hartin responding, Mr. Eelkema stated, "He would advocate for postponing the bond for a year until taxes settle down".

Mr. John Roberts stated, "In regards to timing, he would agree with Mr. Eelkema to postpone for a year ." After a few more questions and Chief Hartin responding, Mr. Roberts stated, "The district does have a lot of challenges and felt it was a lot of money to ask for in the hopes of bringing on new volunteers".

Mr. Magnusson stated, "He thought the projects identified as well as the three fire engines being replaced made good sense".

Commissioner Steve Hutchinson made a motion and Commissioner Paul Messner seconded to approve Resolution 17-06 "Ballot Proposition for the Issuance of General Obligation Bonds" and stated, "He would still like to have discussion".

**Action:** Approved Unanimously.

Commissioner Paul Messner stated, "He knows there is a lot of concern in the community regarding peoples taxes and felt like many people want to but can't afford to support another bond". Board Chair Cheryl Engle stated, "These are trying times for the school districts, hospitals and fire districts but she felt strongly that the district needed to move forward with placing the measure on the ballot and give people a choice". Commissioner Steve Hutchinson concurred stating, "The district needed to move forward with this and that it has been well needed for quite a while".

**Old Business.** None.

#### **Good of the Order/Announcements**

July 20, 2017	Annual Sno-Isle Burger & Bonding Bash @ Snohomish Fire #16 (Lake Roesiger) <b>(Commissioners, Engle, Messner &amp; Hutchinson)</b>
October 25-28, 2017	Annual WFCFA Conference (Davenport Hotel, Spokane, WA) <b>(Commissioners Engle, Messner, Hutchinson, Deputy Chief Smith)</b>

#### **Next Regular Meeting**

August 10, 2017  
Time: 17:00  
Location: Station 53

Board Chair Cheryl Engle thanked the community members for attending and providing their thoughts and input. There being no further business, Chair Cheryl Engle adjourned the meeting at 21:00.

Submitted,



Kim Harpe, Secretary