



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

Board of Fire Commissioners Special Meeting Minutes

March 29, 2018

Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Chairperson Paul Messner at 5:00pm.

Commissioners and Staff Present

Chair Paul Messner, Commissioner Cheryl Engle, Commissioner Steve Hutchinson, Fire Chief Ed Hartin, Deputy Chief Charlie Smith and Finance Officer Kim Harpe

Members of the Public Present - None.

Consensus Approval of the Agenda

The Chair received consensus approval of the agenda.

New Business.

Board Chair Paul Messner stated, "There was a motion to approve or disapprove a Professional Services Contract with Carletti Architects". Chief Hartin shared, "Carletti Architects would be doing the preliminary work first and the contract would be in a couple phases (i.e, which portion of station 53 would remain, cost benefit of various ideas and the civil engineer work)". After some discussion, Commissioner Steve Hutchinson made a motion and Commissioner Cheryl Engle seconded to approve the professional services contract with Carletti Architects.

Action: Approved Unanimously.

Old Business - None.

Good of the Order/Announcements

Commissioner Paul Messner shared, "He received great information from the Northwest Leadership Seminar regarding depression and Post Traumatic Stress Disorder (PTSD) in the fire service and reported that Pulse Point is now available for active shooters"

April 5, 2018	Sno-Isle Commissioners Meeting (Commissioners Engle & Hutchinson, Messner)
April 6-8, 2018	WFCA Saturday Seminar (Shilo Inn @ Ocean Shores) (Commissioner Hutchinson & Messner)
May 13-16, 2018	CPSE Site Visit (Bowling Green, KY) (Chief Hartin)
May 31-June 3, 2018	WFCA Saturday Seminar (Campbells Resort @ Lake Chelan) (Commissioner Engle)

Next Regular Meeting

Date: April 12, 2018

Time: 17:00

Location: Station 53

There being no further business, Chair Paul Messner adjourned the meeting at 1730.

Submitted,

A handwritten signature in cursive script, appearing to read "Kim Harpe".

Kim Harpe, Secretary