



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

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DRAFT

Board of Fire Commissioners Meeting Minutes

July 9, 2020

Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Board Chair Cheryl Engle at 17:00 hours. Fire Commissioners were participating remotely through Facebook Live in compliance with the Open Public Meeting Act RSW42.30 and Proclamation 20-28.

Commissioners and Staff Present

Board Chair Cheryl Engle, Commissioner Steve Hutchinson, Commissioner Paul Messner, Chief Ed Hartin, Finance Officer Cathy Niuro and Firefighter Alex Majestic.

Members of the Public Present

None

Consensus Approval of the Agenda

The Board Chair received consensus approval of the agenda.

Input from the Public

None. Members of the public were participating through Facebook Live.

Approval/Correction of Previous Minutes

Commissioner Steve Hutchinson moved to approve and Commissioner Paul Messner seconded approval of the minutes for the Regular Board Meeting on June 11, 2020.

Action: Approved Unanimously.

Commissioner Paul Messner moved to approve and Commissioner Steve Hutchinson seconded approval of the following vouchers:

M&O Vouchers & Payroll #4641 through #4681	\$62,536.41
Direct Deposit Payroll	\$86,741.82
Dept. of Retirement Systems (Debit)	\$22,125.03
IRS-Payroll Taxes (Debit)	\$17,353.38
Capital Bond Vouchers	\$3,766.78
Grand Total	\$192,523.42

Action: Approved Unanimously.

Chief's Report

Chief Hartin reported on the following activity in the month of June:

1. COVID-19
2. Administration
3. Emergency Response Activity
4. Operations/B Shift
5. CRR/A Shift
6. Facilities C Shift
7. Training Recruitment
8. Vehicle Maintenance

(See Chief's Report dated July 9, 2020)

Finance Officer's Report

Finance officer Cathy Niuro presented the board with the Budget Position as of June 30, 2020.

Old Business

None

New Business

None

Good of the Order

October 22-24, 2020

WFOA 72nd Annual Conference at the Davenport Grand Hotel in Spokane, WA has been CANCELED

Next Regular Meeting

August 13, 2020

Time: 17:00

Location: Station 53

There being no further business, Board Chair Cheryl Engle adjourned the meeting at 17:19.

Submitted,

Cathy Niiro

Cathy Niiro, Secretary