CENTRAL WHIDBEY ISLAND FIRE & RESCUE

| IN THE MATTER OF THE ADOPTION |) | RESOLUTION |
|--------------------------------|---|------------|
| OF CENTRAL WHIDBEY ISLAND FIRE |) | #02-03 |
| & RESCUE'S MEMBERSHIP HANDBOOK |) | |

WHEREAS, RCW 42.14.100 provides that the Board of Commissioners has the power and duty to manage and conduct the business affairs of the district and to adopt reasonable rules to govern the district and to perform its functions.

WHEREAS, to effectively engage in risk management and to reduce the areas of liability exposure, the Board of Fire Commissioners, must require that all current and future personnel of the district operate within the standards established by the Board.

WHEREAS, the insurance companies that write fire protection district insurance policies require in various areas operation, that districts establish and enforce written policies and procedures.

WHEREAS, the establishment, maintenance and enforcement or proper policies and procedures is of primary importance to the successful orderly operation of the district.

NOW THEREFORE, BE IT HEREBY RESOLVED, that effective immediately, the Board hereby formally adopts the document entitled "Central Whidbey Island Fire & Rescue's Membership Handbook", PROVIDED that they hereby reserve the right to amend, change and repeal any adopted policies and procedures and the disclaimer of the creation of contract rights.

ADOPTED this 18th day of July, 2002.

BOARD OF COMMISSIONERS CENTRAL WHIDBEY ISLAND FIRE & RESCUE (ISLAND COUNTY FIRE DISTRICT #5)

Cheryl Engle, Chairperson

Paul Messner, Commissioner

Tom Smith, Commissioner

ATTEST