

**Special Meeting Minutes of July 25, 2013
of the Board of Fire Commissioners
Central Whidbey Island Fire and Rescue**

Call to order at 17:05 at Headquarters Fire Station by Chair Paul Messner.

Those present: Chair Paul Messner, Commissioner Tom Smith, Chief Ed Hartin and Office Manager Kim Harpe, Mr. and Mrs. Steve Jahn and Mrs. Ingrid Smith

The Chair received consensus approval of the agenda.

Input from the Public: None.

Unfinished Business:

Chief Hartin briefed the Board on bids received for the refurbishment of two water tenders and purchase of a new 1250 pumper.

A. Motion to Approve a Bid for the Refurbishment of Two Water Tenders. After some discussion, Commissioner Cheryl Engle moved and Commissioner Tom Smith seconded to approve this motion.

Action: Approved Unanimously

B. Motion to Approve a Bid for the Purchase of a new 1250 gpm Pumper. Commissioner Cheryl Engle moved and Commissioner Tom Smith seconded to approve this motion.

Action: Approved Unanimously

C. Motion to Approve a Memorandum of Understanding for the Donation of Sick Leave. After some discussion, Commissioner Tom Smith moved and Commissioner Cheryl Engle seconded to approve this motion.

New Business:

A. Volunteer Staff Update. Chief Hartin provided the Board with a handout and shared that the District continues to face challenges maintaining adequate volunteer staffing. He shared that he and AIC Captain Jerry Helm would present recruitment strategies for 2013/2014 at the Boards next regular scheduled meeting in August.

Good of the Order/Announcements:

October 23-27, 2013 - 2013 WFCFA Annual Conference (Red Lion Hotel/Pasco, WA)

Board agreed to set the workshop meeting date to discuss "Long Term Look at Community and Fire District" at their next regular scheduled meeting.

There being no further business, Chair Paul Messner adjourned the meeting at 18:08.

Next Regular Meeting:

Date: Thursday – August 8, 2013

Time: 17:00

Place: Station 53 - Headquarters

Submitted,

Kim Harpe, Secretary