

**Special Meeting Minutes of October 25, 2013  
of the Board of Fire Commissioners  
Central Whidbey Island Fire and Rescue**

Call to Order: Chair Paul Messner called the meeting to order at 13:20 in the Pasco (WA) Red Lion Hotel Harvest Meeting Room.

**Those present:** Chair Paul Messner, Commissioner Tom Smith, Commissioner Cheryl Engle, Chief Ed Hartin

**Consensus Approval of the Agenda:** The Chair received consensus approval of the agenda.

**New Business:** Chief Hartin introduced the topic of long term planning, explaining that the projected life of a public building is in excess of 50 years and as such the Board may wish to consider possible changes in the community and demand for service as well as economic and technological changes that may occur within this timeframe.

Chief Hartin also presented an overview of potential changes in District population and demographics over the next 50 years based on data from the Island County Planning Department and State of Washington Office of Financial Management. Potential issues impacting the District included: Slowing population growth, aging population, increasing demand for emergency medical services, Slow growth in other types of emergency response, and an increased need to shift the District's focus community risk reduction.

Other issues discussed included potential changes in service delivery model such as consolidation of fire districts, functional consolidation (e.g., maintenance services, logistics, and/or training), shared services, or maintenance of the status quo.

The Chief and the board also discussed the current and projected status of the Capital Projects fund. At the current rate of transfer from the General Fund, funding of Capital projects related to apparatus and equipment will be fully funded in less than 10 years. However, other than funds for a facilities assessment and related architectural and engineering services, funds are insufficient for potential capital facilities projects. The Board discussed in general terms issues related to "pay as you go" versus the use of a bond for capital facilities. In addition, the Chief and the Board discussed the facility study proposed in the 2014 Capital Budget.

The Board directed the Chief to develop a series of alternate future scenarios similar to those used during the strategic planning process, but with a timeline of between 50 and 75 years for the Board's consideration.

**Input from the Public:** None.

**Good of the Order/Announcements:** None

There being no further business, Chair Paul Messner adjourned the meeting at 16:10.

**Next Regular Meeting**

Date: Thursday – November 14, 2013

Time: 17:00

Place: Station 53 - Headquarters

Submitted,

Chief Ed Hartin  
Secretary Pro Tem