



# Central Whidbey Island Fire & Rescue

1164 Race Road  
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

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[www.cwfire.org](http://www.cwfire.org)

## Report to the Commissioners 12/12/13

### Emergency Response Activity

	November		2013	
	Total	%	Total	%
Fire	2	2.11%	19	1.84%
Overpressure, Rupture, Explosion, Overheat-No Fire	0	0.00%	0	0.00%
Rescue & EMS	45	66.32%	671	67.60%
Hazardous Condition (No Fire)	8	4.21%	51	4.64%
Service Call	5	7.37%	66	6.59%
Good Intent (Canceled En-Route, Mistaken Alarm)	7	12.63%	120	12.20%
False Alarm/False Call	10	7.37%	70	6.48%
Severe Weather & Natural Disaster	0	0.00%	6	0.65%
Special Incident Type	0	0.00%	0	0.00%
<b>Total Incidents</b>	<b>77</b>		<b>1003</b>	

In 62.22% of EMS Incidents, CWIFR arrived prior to Whidbey General Hospital EMS.

During the month of November, CWIFR experienced eight instances in which multiple calls for emergency service were received concurrently (total of 16 incidents). 11 these incidents were calls for emergency medical services and the other five were a variety of other incident types.

We have already surpassed the number of responses made in 2012 (1007 calls for service) by the first week in December and will likely see between a 4% and 5% increase in our overall call volume for the year.

### Recruitment/Training

**Recruitment:** In November, applications were distributed to one potential volunteer, interviews were conducted with one volunteer applicant, one EMT candidate completed the physical ability assessment, and four candidates are currently involved in the testing process.

A Part-Time Recruitment is underway with new Part-Time Firefighters starting work by the end of the first quarter. We presently have two (and soon will have a third) Part-Time Firefighter Vacancy. This process will also establish a pool of qualified candidates to fill subsequent vacancies that may occur throughout the year.

**Fire & Rescue Training:** Throughout the month of November, 28 hours of training were delivered on a variety of topics including:

- Apparatus Operator
- First Due Questions-Tactics
- Tactical Ventilation
- Saws, Hand Tools, & Blowers
- Ladders

**EMS Training:** Throughout the month of November, 42 hours of training were delivered on a variety of topics including:

- EMS online
- EMS OTEP Practical Skills

**Special Operations Training:** Three members completed Water Rescue/Marine Operations classroom and practical training (10 hours).

**Prop Construction:** AIC CAPT Jerry Helm and FF/MECH Mike Matros began construction of a forcible entry door prop to allow our members to develop skill in conventional forcible entry. Construction of this prop on an in-house basis allowed higher quality and lower cost than a commercial prop.

**IT Training:** During the month of November, Deputy Chief Michael and Office Manager Harpe attended an Image Trend implementation training sessions at South Whidbey Fire & EMS. CWIFR anticipates switching records management systems from ZOLL RMS to Image Trend in June or July of 2014. Chief Michael and Office Manager Harpe attended the implementation training to get an idea of the work that will be involved with the implementation of the new system. CWIFR will be the third Whidbey Island agency to utilize Image Trend as its records management system. Whidbey General EMS and South Whidbey Fire/EMS are all current users (South Whidbey Fire/EMS will be live at some point in the first quarter of 2014).

### Community Risk Reduction

On Thursday, November 21, 2013, Deputy Chief Michael, Chief Hartin, EMT Dian Paul, and LT Jennifer Porter all sat in a webinar delivered by Jim Crawford, Project Manager for Vision 20/20, to learn about the changing fire service. Fire service members from across the country sat in to learn about significant changes in the fire service particularly related to community risk reduction.

### Shift Activity

A Shift reports the following activity:

- 17 hours of in-service training completed. Training included EVIP, apparatus operator skills, and First Due Questions strategy and tactics.
- Completed 4 hours of physical training
- Car safety seat check event in Coupeville

B Shift reports the following activity:

- 20 hours in-service training completed. Training focused on First Due Questions strategy and tactics, apparatus operator training, tactical ventilation, EVIP and EMS OTEP.
- Completed 3 hours of physical training
- 9 Fire & Life Safety Inspections (4 hours of inspection activity)
- Heartsaver CPR Class
- Participation in the Jump Jump Health Fair

C Shift reports the following activity:

- 21 hours in-service training completed. Training focused on EVIP, apparatus operator skills, nozzles, cardiac arrest management, vehicle stabilization, EMS OTEP, First Due Questions Tactics, Tactical Ventilation, Marine Rescue, Saws, Hand Tools, & Blowers.
- 12 Fire & Life Safety Inspections (6.0 hour of inspection activity).
- Completed 8.5 hours of physical training
- Hands only CPR presentation
- Monthly CPR Class
- Participated in the Greenbank Christmas tree lighting

## Maintenance

**Facilities Maintenance:** During the month of November FF Rogers discovered that the automatic transfer switch on the generator at Station 54 was not working properly. The District has collected three separate bids to replace the automatic transfer switch. Low bid for the job was submitted by Jerry Beck & Company in the amount of \$7,310.00 (high bid was over \$12,000). Work to replace the transfer switch will likely begin in late December or early January.

**Apparatus Maintenance:** In the month of November the last of the annual NFPA inspections were done on Rescue 51 and Support 593 (Fleet Maintenance Vehicle). Support 593 will need some front end work in the future. This will be scheduled accordingly as I can get the parts. Regular scheduled maintenance was performed on staff vehicles. Work on the fabrication of the tail gate/ramp and other portions of the Fleet Maintenance Vehicle are continuing.

Apparatus repair included:

- Repairs were made to the exhaust system on Rescue 51 due to broken welds.
- Repairs to Brush 53's fuel system due to faulty O-rings in the pressure relief valve. The soft pipes on the boost lines were also leaking and replaced. This apparatus will also be scheduled for a front end alignment due to a offset steering wheel.
- Installed new gauge bulbs in the dash on Engine 54
- Support 591 (Toyota Matrix) received a new windshield due to a large crack in the field of vision.
- Ongoing repairs are continuing as items are found in the inspections and are notated by staff.

FF/MECH Matros completed the marine rescue classroom lecture and attended the practical training on 11-2-2013. He is studying for the upcoming ASE tests in January and his Light Apparatus Task Book is nearly complete.

### Administration

**Facilities Study:** District staff has completed a Request for Qualification (RFQ) for Facilities Planning. The RFQ (attached) was advertised at the end of November with a submission deadline of February 7, 2014.

**Response Plans:** CWIFR's new response plans have been put into operation at ICOM. In order to assist with the implementation of the new response plans, Deputy Chief Michael spent considerable time at ICOM going over the response plans with the Assistant Director of ICOM and the Dispatch Supervisor. In addition, Chief Michael has been working to ensure proper programming of all District pagers to ensure consistency between response plans and the paging plan.

**Anti-Harassment/Respectful Workplace:** On Friday, November 15, 2013, Chief Hartin and Deputy Chief Michael met with the District's labor attorney, Jennifer Willner, to discuss the District's SOGs on Workplace Anti-Harassment (SOG # 1.2.2) and Respectful Workplace (SOG # 1.2.3). Feedback provided from Ms. Willner helped bring both SOGs to closure.

**Standard of Cover:** Work on the District's standard of cover continues, and will be ongoing in 2014.

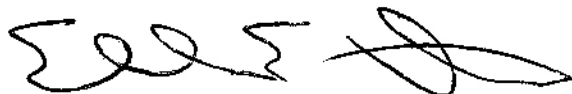
**Staff Changes:** Chief Michael conducted one exit interview with a part-time member on Wednesday, December 4<sup>th</sup>. FF/EMT Troy Cook has left the District to accept a full-time position as a Firefighter with the City of Olympia.

### External Activity

Chief Hartin participated in attic fire tests at Underwriters Laboratories in Northbrook, IL on November 25<sup>th</sup> and 26<sup>th</sup>. In addition Chief Hartin was on leave the December 1<sup>st</sup> through the 5<sup>th</sup> conducting training for firefighters and fire officers in Lima, Peru. Chief Hartin's contributions to the Peruvian Fire Service and the knowledge and safety of Peruvian firefighters, were recognized by the award of the Antonio Alarco medal at the 153<sup>rd</sup> Anniversary celebration of the founding of the Peruvian Fire Service. This medal is named after the first member of LIMA 4 who died in the line of duty (April 21, 1866) and second only to the Peruvian Fire Service medal of valor.

Chief Hartin will be on leave with family from December 24 through December 29, 2013.

Submitted by:



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Fire Chief