



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

Board of Fire Commissioners Meeting Minutes

January 22, 2015

Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Chair Cheryl Engle at 17:00 hours.

Commissioners and Staff Present

Chair Cheryl Engle, Commissioner Steve Hutchinson, Paul Messner, Chief Ed Hartin, Deputy Chief Charlie Smith and Office Manager/Board Secretary Kim Harpe

Members of the Public Present. None.

Consensus Approval of the Agenda

The Chair received consensus approval of the agenda.

Chiefs Report

Chief Hartin presented the Board with an Interim Facilities Report detailing:

1. Work completed by the Facilities Plan Working Group and Rice Fergus Miller the architectural and engineering firm.
2. Work in Progress.
3. Financial Implications.
4. Facilities Projects at Station 51/WGH, Station 53, 54 and Fleet Maintenance.
5. Capital Facilities Cost.
6. Driving and Constraining Forces.
7. Sequencing of Projects.
8. Revenue and Expense Assumptions.
9. Fiscal Considerations.

After some discussion, Chief Hartin stated "He was looking to the Board to answer the following two questions to help guide staff in the development of a Long Term Financial Plan".

1. Should staff develop the District's Long Term Financial Plan to include the use of voter approved debt to address capital facilities needs?
2. If yes, given the pending need for a lid lift to maintain current service levels beyond 2020, when should the District consider presenting a bond measure to the voters (before or after the lid lift)?

Chief Hartin swore in Commissioner Paul Messner as the 2015 Board Chair.

Good of the Order

The following events or other announcements were presented for the good of the order.

January 31, 2015	Annual Sno-Isle Banquet - Arlington (Commissioners Messner, Engle)
March 3-6, 2015	Northwest Leadership Seminar - Portland, OR (Commissioners Hutchinson & Engle)
March 6-7, 2015	WFCA Saturday Seminar -Yakima, WA (Chair Messner)
March 16-21, 2015	CPSE 2015 Excellence Conference - Orlando, FL (Chief Hartin & Chair Messner)
March 27-29, 2015	WFCA Saturday Seminar - Ocean Shores (Commissioner Hutchinson)
June 5-7, 2015	WFCA Saturday Seminar- Chelan, WA (Chief Hartin & Chair Messner)

Secretary Kim Harpe asked, "If the Boards regular scheduled meetings in February and March could be held at Station 51"? She shared, "There were some calendar conflicts due to the fire academy and EMT classes being hosted by CWIFR". The Board unanimously agreed to move their February and March meetings to Station 51.

Next Regular Meeting

February 12, 2015
Time: 17:00
Location: Station 51

There being no further business, Chair Cheryl Engle adjourned the meeting at 19:57.

Submitted,



Kim Harpe, Secretary