



# Central Whidbey Island Fire & Rescue

1164 Race Road  
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

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[www.cwfire.org](http://www.cwfire.org)

## Report to the Commissioners 02/12/14

### Emergency Response Activity

	January		2014	
	Total	%	Total	%
Fire	7	7.45%	7	7.45%
Overpressure, Rupture, Explosion, Overheat-No Fire	0	0.00%	0	0.00%
Rescue & EMS	52	55.32%	52	55.32%
Hazardous Condition (No Fire)	12	12.77%	12	12.77%
Service Call	5	5.32%	5	5.32%
Good Intent (Canceled En-Route, Mistaken Alarm)	14	14.89%	14	14.89%
False Alarm/False Call	4	4.26%	4	4.26%
Severe Weather & Natural Disaster	0	0.00%	0	0.00%
Special Incident Type	0	0.00%	0	0.00%
<b>Total Incidents</b>	<b>94</b>		<b>94</b>	

In January, medical responses, CWIFR arrived prior to Whidbey General Hospital EMS 54.00% of the time.

During the month of January, CWIFR experienced four instances in which multiple calls for emergency service were received concurrently (total of 8 incidents). These incidents involved a variety of call natures including medical responses, a false alarm, and service calls.

### Recruitment/Training

**Recruitment:** Four individuals are currently in the recruitment process (two interested in serving as firefighters and two interested in serving as EMTs).

The Part-Time recruitment process was completed in January with selection of Firefighter/EMTs Holly Slothower (current Volunteer) and Kyle Jacobsen (prior Volunteer) and Firefighter/Paramedic Travis Zimmerman. These new part-time members will begin their training and orientation on March 3, 2014.

**Fire & Rescue Training:** Throughout the month of January, 12 hours of in-service training were delivered on a variety of topics including:

- Forcible Entry
- Self-Contained Breathing Apparatus
- Apparatus Operational Readiness Inspection

Firefighters Jim Colton and Todd Dudridge began the Island County Recruit Academy Firefighter I program with AIC Lieutenant Alex Majestic serving as their Company Officer/Instructor.

**EMS Training:** Throughout the month of January, 4 hours of training were delivered including:

- CPR/Health Care Provider
- Airway Ongoing Training and Evaluation Program (OTEP)

Firefighter William Canty and EMT Zuhlaymie Santana-Irizarry and Firefighter Mechanic Mike Matros started the EMT class.

### Community Risk Reduction

**Pheasant Run Community:** The Pheasant Run Home Owners Association contacted Deputy Chief Michael to see if CWIFR could evaluate fire department access to their homes. The group is interested in having the department look at a number of private driveways, as well as the three private roads that currently exist. Chief Hartin, Deputy Chief Michael, and the duty crew will be meeting with the Pheasant Run Home Owners Association on Thursday, February 27<sup>th</sup>.

The Home Owner Association also expressed an interest in learning about the flow that could be expected from the two hydrants in their community. In order to be prepared to share that information with the Home Owners Association, Lieutenant Porter flow tested both hydrants on Monday, February 10, 2014. CWIFR will share the results of the tests with the group on the 27<sup>th</sup>, and discuss how the department would approach supplying water for a residential structure fire in the Pheasant Run Community.

**CRR Coalition:** On Wednesday, January 29<sup>th</sup>, Deputy Chief Michael hosted a pre-meeting for the proposed Whidbey Island Community Risk Reduction Coalition. Chief Michael invited all of the stakeholders that will be participating in the coalition development meetings scheduled for March. Stake holders in attendance at the pre-meeting included: Island County Public Health, Whidbey General Hospital, the Coupeville School District, and South Whidbey Fire/EMS. During the pre-meeting, Chief Michael provided background regarding how the concept of the Whidbey Island Community Risk Reduction Coalition came about, distributed materials from the coalition facilitator the group will be working with, discussed the proposed agenda for the March meeting sessions, and engaged in a discussion on the use of data in determining the most significant risk the group needs to focus on.

The CRR coalition facilitator will arrive March 10<sup>th</sup>, and will lead the group through meeting sessions on the 11<sup>th</sup>, 12<sup>th</sup>, and 13<sup>th</sup>. A number of stakeholders not in attendance at the pre-meeting will be joining the group during the scheduled meetings in March. These stakeholders include: the Island County Sheriff Department, Whidbey General EMS, and three community citizens.

**Cares Program:** Deputy Chief Michael, Chief Hartin, Lieutenant Porter, and EMT Paul met in January to discuss the concept of creating a Cares Program on Whidbey Island. EMT Diane Paul went to Spokane in December to learn about the Spokane Cares team. Spokane Cares was created in 2008, and it is a brokering social service agency within the Spokane Fire Department that addresses the needs of citizens utilizing fire department services. The group is primarily focused on those individuals who are frequent users of the 911 system.

Deputy Chief Michael, Chief Hartin, Lieutenant Porter, and EMT Paul discussed the fact that there can be a tremendous benefit provided by teams like Spokane Cares. However, the group also discussed the fact that there are a number of agencies currently offering a variety of different programs in the community. It was recommended that EMT Paul conduct some community mapping to determine what programs already exist. Mapping should provide CWIFR with a clearer picture of the resources that currently exist, and what gaps may need to be addressed.

### Health and Wellness

**Medical Physicals:** On January 7, 2014, Deputy Chief Michael and Firefighter Meek met with Dave Serle (Director of Whidbey General Hospital Practice Management), and representatives from Whidbey Community Physicians to discuss pre-employment physicals and annual physicals. The group engaged in discussions around the elements that needed to be included in pre-employment physicals and the elements that need to be included in annual physicals, how payment would work, and what the process would look like.

Deputy Chief Michael has received a proposal back from Whidbey General Hospital, and will be reviewing it with Firefighter Meek to ensure it reflects the items that were discussed during the meeting. Deputy Chief Michael is also waiting to receive a proposal back from North Island Medical so the two proposals can be compared.

### Shift Activity

A Shift reports the following activity:

- 18.5 hours of in-service training completed including light apparatus operator training, child safety seat continuing education, airway skills, leadership development, area familiarization.
- Completed 5 hours of physical training
- 1 Fire and Life Safety Inspections Completed
- Delivered Hands-Only CPR training at the middle school
- Conducted a child safety seat event at Station 51

B Shift reports the following activity:

- 24 hours in-service training completed. Training focused on Apparatus Operator skills, hose evolutions and door entry.
- Completed 6 hours of physical training
- 2 Fire & Life Safety Inspections
- Special life safety inspection for the Port of Coupeville (special event)

C Shift reports the following activity:

- 20 hours in-service training completed. Training focused on Apparatus Operator skills, hose evolutions, EMS ongoing training and evaluation, first due questions tactics, forcible entry, ladders, and self-contained breathing apparatus.
- 0 Fire & Life Safety Inspections
- Completed 5 hours of physical training
- Pre-school fire safety presentation
- Monthly CPR Class

## Facilities Maintenance

No major facilities maintenance activity was performed in the month of January.

## Apparatus Maintenance

**Repairs:** During the month of January fleet maintenance consisted of various small repairs and services to the vehicles and equipment. We are currently in the process of looking for a version of fleet software that will be a good fit for the organization. Firefighter Mechanic Mike Matros is also working with Fire Service Repair to put together a schedule to complete our annual 1911 apparatus inspections. Mike has also has been working with an upholsterer and to develop a plan to recondition the seats on E-51. Specific repair and service activity in the month of January included:

- Engine 53 received its 250hr P.M. Service
- Repaired multiple electrical issue's on the trailer for Marine 5
- Removed laptops and associated hardware from multiple apparatus in preparation of tablets
- Repaired E-51 backpack vacuum
- Performed Quarterly pump transmission services on the engines
- Repaired left rear rotating warning light on Engine 51
- Repaired the gas struts on Engine 53s SCBA compartment

## Administration

**Facilities Study:** District staff has completed a Request for Qualification (RFQ) for Facilities Planning. The RFQ was advertised at the end of November with four proposals received by the submission deadline of February 7, 2014. Staff will be reviewing the proposals with a recommendation to the Board at their regularly scheduled March meeting.

**IT Service:** District staff has completed a Request for Proposals (RFP) for provision of IT services for the District. Five Proposals were received by the due date of February 6, 2014. Staff has reviewed these proposals and will make a recommendation to the Board on selection of which provider the District should enter into competitive negotiations at their regularly scheduled February meeting.

**East Jefferson Mutual Aid Agreement:** A little over a year ago, Deputy Chief Michael started the process of working on a mutual agreement with East Jefferson. On Friday, February 7, 2014, CWIFR received the final draft back from East Jefferson. Both agencies have had legal review the agreement, and the document has been signed by the East Jefferson Fire Chief. The agreement will be put in place once Chief Hartin signs the agreement.

After the agreement is signed, both agencies will participate in meetings to discuss communications during emergency incidents that both agencies are involved with, and multi-agency training. The agreement will likely be most useful in marine related incidents.

**Standard of Coverage:** During the month of January, Deputy Chief Michael spent time with the Island County Planning Department and the Island County Assessor's Office to obtain information for the CWIFR Standard of Coverage. Information obtained will has been used to help construct the Community profile and services delivered sections of the plan.

**Records Management System:** During the month of January, Deputy Chief Michael spent time communicating with Image Trend (the records management system the department will be transitioning to) to see if they would provide data to another organization (Vinelight) that creates dashboards for fire

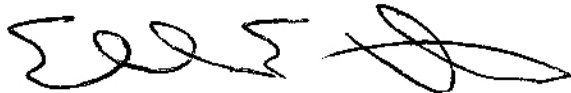
departments. Image Trend agreed to provide the data to Vinelight, but at a significant additional cost. CWIFR has chosen to eliminate that option until 2015, due to the fact that funds were not budgeted for that service.

### External Activity

AIC Captain Jerry Helm delivered a training session on Firefighter Survival Skills for South Whidbey Fire & EMS on January 28. I received a letter of thanks from DC Mike Cotton which was extremely complementary of AIC Captain Helm's instructional delivery.

Chief Hartin presented at the Resuscitation Academy being held in Bellingham, WA on January 29, 2014. This presentation focused on how CWIFR implemented the recommendations of the Academy within our District and worked with other agencies to implement improved resuscitation practices on an island-wide basis. Chief Hartin will be on leave February 14-24, 2014 conducting fire behavior training in North Vancouver, BC and Janesville, WI.

Submitted by:

A handwritten signature in black ink, appearing to read 'E. Hartin', with a stylized flourish at the end.

Edward E. Hartin, MS, EFO, MIFireE, CFO  
Fire Chief