



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

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Report to the Commissioners 03/14/14

Emergency Response Activity

| | February | | 2014 | |
|--|-----------|--------|------------|--------|
| | Total | % | Total | % |
| Fire | 2 | 2.94% | 9 | 5.56% |
| Overpressure, Rupture, Explosion, Overheat-No Fire | 1 | 1.47% | 1 | 0.62% |
| Rescue & EMS | 36 | 52.94% | 88 | 54.32% |
| Hazardous Condition (No Fire) | 4 | 5.88% | 16 | 9.88% |
| Service Call | 5 | 7.35% | 10 | 6.17% |
| Good Intent (Canceled En-Route, Mistaken Alarm) | 17 | 25.00% | 31 | 19.14% |
| False Alarm/False Call | 3 | 4.41% | 7 | 4.32% |
| Severe Weather & Natural Disaster | 0 | 0.00% | 0 | 0.00% |
| Special Incident Type | 0 | 0.00% | 0 | 0.00% |
| Total Incidents | 68 | | 162 | |

In digging into our response data and appropriate (more detailed) use of the National Fire Incident Reporting System incident types, the “Good Intent” category includes both EMS incidents where Whidbey General EMS arrives first and cancels CWIFR prior to arrival as well as other types of good intent calls. This misrepresents both the EMS call volume and the frequency with which WGH arrives first at EMS incidents. Beginning in April, we will revise the way that these incidents are classified to provide a more accurate representation of calls for service and system performance.

During the month of February, CWIFR experienced two instances in which multiple calls for emergency service were received concurrently (total of 5 incidents). These incidents involved a variety of call natures including medical responses, a fire response (overheat no ignition) and a hazardous condition.

Recruitment/Training

Recruitment: Four individuals are currently in the recruitment process (two interested in serving as firefighters and two interested in serving as EMTs). In addition, an individual who is currently certified as an EMT is beginning the entry process (which will bring the total to 5 should they successfully complete the initial panel interview).

Three new part time members, Firefighter/EMTs Holly Slothower (current Volunteer) and Kyle Jacobsen (prior Volunteer) and Firefighter/Paramedic Travis Zimmerman completed training and orientation on March 6, 2014. In addition, South Whidbey Fire/EMS member Will Suarez, who is in the pool of qualified candidates also completed training and orientation in anticipation of a future vacancy.

Fire & Rescue Training: Throughout the month of February, 36 hours of in-service training were delivered on a variety of topics including:

- Ladders
- Self-Contained Breathing Apparatus
- Tactical Ventilation
- Fire Behavior
- Supply and Attack Hose Evolutions
- Apparatus Inspection

EMS Training: Throughout the month of February, 4 hours of training were delivered including:

- Cardiac Arrest Management
- Trauma Ongoing Training and Evaluation Program (OTEP)

AIC Captain Jerry Helm attended an 8-hour class on the use of Fire Studio Simulation Software. This software will be used in training our members in strategy, tactics, and command as well as in the tactical element of promotional process.

Community Risk Reduction

Pheasant Run Community: On Thursday, February 10th, Deputy Chief Hartin, Deputy Chief Michael, Lieutenant Vrable, and Firefighter Meek met with the Pheasant Run Home Owners Association Board Members at a meeting hosted by the Pheasant Run Homeowner Association Board President Don Farber. Topics discussed during the meeting included: fire department access on roads and driveways in the community, water supply, and other services CWIFR offers out to citizens in the community.

Lieutenant Vrable and Firefighter Meek drove all of the private roads in the Pheasant Run Community to verify that fire apparatus could access homes on each of the roads and driveways in the event of an emergency. Additionally, Engine 53 was taken down several private driveways to verify accessibility for water tenders and engines.

Chief Hartin shared the results of the flow tests that were recently conducted on the two hydrants in the Pheasant Run Community with the group. The current flow rate delivered from both hydrants is below the flow rate required for the hydrants to be classified as a ratable hydrant by the Washington State Survey and Rating Bureau. Chief Hartin shared that the group may consider having a water system engineer provide some ideas as to what could be done to increase the gallons per minute that can be delivered by the water system. Chief Hartin also shared what the needed fire flow rate is for homes in the community, and the distance water tenders would presently need to travel in order to access hydrants with usable flows.

Deputy Chief Michael has sent a letter to the Pheasant Run Homeowners Association that identifies all of the recommendations CWIFR provided to the Board members during the meeting.

Island Transit: On Tuesday, February 25th, Deputy Chief Michael met with several members of the Island Transit Management Team to discuss emergency planning. Island Transit Facility Coordinator Pete Schrum reached out to Deputy Chief Michael for assistance in developing a fire evacuation plan for the new Island Transit Facility in late January, and Deputy Chief Michael recommended that Island Transit

may want to consider emergency planning for other potential emergencies that may occur. Island County Deputy Emergency Management Director Eric Brooks was invited to attend the meeting as well.

During the meeting, Deputy Chief Michael provided members of Island Transit with several different templates they could use as a starting point for developing a fire evacuation plan. Chief Michael additionally discussed several of the key components they should include in a fire evacuation plan.

Deputy Emergency Management Director Brooks discussed some of the other elements that should be included in a comprehensive emergency management plan. Mr. Brooks also suggested that Island Transit may want to consider getting involved in some of the training exercises that occur in Island County throughout the year (i.e. the active shooter training that is scheduled to take place with the school districts in late March).

Island Transit was very receptive to all of the information shared, and is extremely interested in becoming a key community partner during significant emergency events.

Coupeville School District Commercial Building Inspections: In early February, Lieutenant Jennifer Porter met with Deputy Chief Michael to discuss several code violations that were identified during the annual Fire and Life Safety Inspection conducted at the Coupeville High School wood shop. Lieutenant Porter reported that the code violations had been documented on a Fire and Life Safety Inspection Form and provided to the school, but the school had not been as cooperative as hoped in getting the violations corrected in a timely manner.

Deputy Chief Michael directed Lieutenant Porter to conduct an audit of the inspections conducted at the Coupeville High School wood shop over the past several years to see if there are common violations that keep occurring. The audit clearly indicated that there have been several repeat violations in the wood shop area over the past several years. The audit also demonstrated that there has been a consistent pattern of difficulty in getting the violations corrected.

Deputy Chief Michael directed Lieutenant Porter to coordinate a meeting with Coupeville School District Superintendent Dr. Jim Shank, Coupeville High School Principle Sheldon Rosenkrantz, Coupeville School District Maintenance Supervisor Scott Losey, Coupeville Town Planner Bridget Smith, Lieutenant Porter, and Deputy Chief Michael. In preparation for the meeting, Lieutenant Porter and Chief Michael drafted a letter identifying the common code violations that seem to keep occurring in the wood shop area, and also created a potential solution to the problem. Lieutenant Porter and Chief Michael collaborated to create a self-inspection form for the wood shop area that could help the wood shop instructor do a better job of policing the reoccurring Fire and Life Safety violations in between the Annual Fire and Life Safety Inspections.

Lieutenant Porter and Deputy Chief Michael attended the meeting on Tuesday, February 26th. The School District was extremely receptive to the concept of the self-inspection idea, and assured Lieutenant Porter and Deputy Chief Michael that the School District would do a better job of rectifying any violations found in the future.

Shift Activity

A Shift reports the following activity:

- 9 hours of in-service training completed including fire behavior, FDQ strategy and tactics, self-contained breathing apparatus, and apparatus operator qualification.

- Completed 3 hours of physical training
- 13 Fire and Life Safety Inspections Completed
- 2 Hydrants Flow Tested

B Shift reports the following activity:

- 14 hours in-service training completed. Training focused on apparatus operator qualification, FDQ strategy and tactics, ladders, and EMS OTEP.
- Completed 4 hours of physical training
- 1 Fire & Life Safety Inspections
- Completed updating EMS kits for non-aid unit vehicles (E 51, E 512, E 54, and S 591)
- Completed physical inventory of the bunk house
- Flow tested SCBA

C Shift reports the following activity:

- 13 hours in-service training completed. Training focused on EMS OTEP, hose evolutions, FDQ strategy and tactics, apparatus operator qualification, and tactical ventilation.
- Completed 6 hours of physical training
- 0 Fire & Life Safety Inspections
- Assisted in Pheasant Run CRR meeting

Facilities Maintenance

No major facilities maintenance activity was performed in the month of February.

In November 2013, Central Whidbey Island Fire & Rescue released a Request for Qualifications (RFQ) for performance of a Facilities Study to examine the condition, suitability, and adequacy of the District's current facilities in relation to present operational requirements and over a projected timeframe of at least 50 years. This project is essential to developing a long range facilities strategy to ensure that we can continue meet the needs of our community.

The District received statements of qualifications from four architectural and engineering firms which were subsequently reviewed by a working group representing the three legs of the District's staffing stool and executive staff. This working group consisted of:

- LT Derik Vrable, Facilities Manager
- CAPT Andy Griffin
- FF Jeffery Rhodes
- Chief Ed Hartin

Apparatus Maintenance

During the month of February fleet maintenance consisted of various small repairs and services to the vehicles and equipment. FF/MECH Mike Matros continues the process of looking for a version of fleet software that will be a good fit for the organization. Mike has put together a schedule to complete our annual 1911 apparatus inspections and sent this to Fire Service Repair for review and coordination to work with them. I have been in touch with an upholstery contractor to work out a plan to recondition the seats on E-51 and construct a cover for the compressor that will be mounted on the Fleet Maintenance Truck (S 593).

Repairs/Service: Specific repair and service activity in the month of February included:

- S 591 (Toyota Matrix): An additional key was made and programmed. While at the dealer we looked up the recalls and took care of one the same day. This recall involved updating the ECM software for smart stop technology. The vehicle will have to be brought back up to get the timing cover gasket replaced. This will be covered under warranty and no charge to the district.
- T-53: Removed, rebuilt and replaced the primer valve due to water leaking through the valve.
- E-53: Various discharge and intake valves were sticking. Lubed the valves so that smoother transitions can be made without applying as much force. Repaired the negative battery cable.
- R-51: Replaced its leaking water pump

FF/ MECH Matros is progressing well in his EMT class and attended a fire pump class at the Oregon Fire Mechanics conference. This class is in preparation for the F-3 EVT Exam, the next step in achieving EVT Level 2 Certification.

Administration

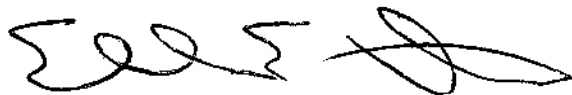
Standard of Coverage: During the month of February, Deputy Chief Michael spent time working on the community baseline and services provided sections of the standard of coverage. Deputy Chief Michael also met with Chief Hartin on Tuesday, February 25th to provide an update on the standard of coverage progress.

IT Service: The District completed competitive negotiations and has transitioned information technology support to Ategan. Our initial impression of this new provider is extremely positive as they quickly reviewed the District's IT infrastructure and in the last week have completed the first phase of improving reliability of server backup hardware and processes. All District members will have district (cwfire.org) e-mail by the end of the month and work continues to develop a comprehensive plan to improve the reliability and performance of the network. In addition, Ategan will be providing the District with a series of options for e-mail archiving to assist in meeting public requests for electronic records.

External Activity

While not in February, Chief Hartin and Commissioner Cheryl Engle attended the Commission on Public Safety Excellence (CPSE) Excellence Conference in Henderson, NV on March 9-13, 2014. This conference provided an excellent opportunity to examine both continuous improvement strategies and the process of Fire Department Accreditation. Further discussion of this topic will be included in the agenda for the Board of Fire Commissioner's policy review in April, 2014.

Submitted by:



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Fire Chief