



# Central Whidbey Island Fire & Rescue

1164 Race Road  
Coupeville, WA 98239

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(360) 678-3602

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## Board of Fire Commissioners Meeting Minutes

May 13, 2014

### Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Chair Cheryl Engle at 18:00 hours.

### Commissioners and Staff Present

Chair Cheryl Engle, Commissioner Paul Messner, Chief Ed Hartin, Office Manager/Board Secretary Kim Harpe, Office Assistant Emily Hilberdink, Firefighter/EMT Alex Majestic, Firefighter Jeff Rhodes and EMT Jeff Tasoff.

### Members of the Public Present

Mr. Steve Hutchinson, Mr. Bill Wiegand (via skype), Mr. Pete Seybert, Mr. & Mrs. Joe Biller, Mr. Don Sherman, Mr. Ray Kellison, Mr. Don Allen, Mr. & Mrs. Tom Smith, Firefighter/EMT Jim Huff, Acting Captain Jerry Helm.

### Consensus Approval of the Agenda

The Chair received consensus approval of the agenda.

### Input from the Public

None.

### Unfinished Business

Chair Cheryl Engle thanked the candidates and panelist for their participation in the district's Commissioner's Interview Process. After each of the panelists introduced themselves to the candidates, Board Secretary Kim Harpe asked each of the candidates a series of questions and opened the floor for the panel to ask questions of the panelists. At the conclusion of questions, Chair Cheryl Engle called for an Executive Session.

### Executive Session

At 1930 Chair Cheryl Engle called for an Executive Session in accordance with the provisions of RCW 42.30.110(1)(h). Announcing the purpose was to evaluate the qualifications of the candidates interviewed for appointment to elective office (fire commissioner with Central Whidbey Island Fire & Rescue). Chair Cheryl Engle announced the session would last 20 minutes.

At 1950, Chair Cheryl Engle called for an additional 20 minutes and Board Secretary Kim Harpe notified the public.

At 2110, Chair Cheryl Engle called for an additional 10 minutes and Board Secretary Kim Harpe notified the public.

At 2120, Chair Cheryl Engle reconvened the regular meeting announcing that no decision had been made.

There was a brief discussion between the Board members, and Chair Engle stated, "It was a difficult process and decision, and they had come to a decision and asked Mr. Steve Hutchinson to fill the vacant commissioner seat" and thanked Mr. Joe Biller for his participation in the process. Mr. Hutchinson, thanked the Board members for the opportunity.

### **Good of the Order**

The following events or other announcements were presented for the good of the order

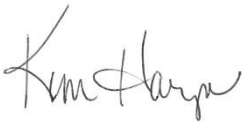
June 7, 2014                      WFCAs Saturday Seminar, Campbell's Resort Chelan

### **Next Regular Meeting**

June 11, 2014  
Time: 17:00  
Location: Station 53

There being no further business, Chair Cheryl Engle adjourned the meeting at 20:26.

Submitted,



Kim Harpe, Secretary

\*It was brought to the Boards attention the following day that proper parliamentary procedure had not been followed. The Board announced their decision to select Mr. Steve Hutchinson to fill the vacant fire commissioner seat without a formal motion and vote of the Board. A Special Meeting was scheduled for Monday, May 19<sup>th</sup>, 2014 where a formal motion was made selecting Mr. Steve Hutchinson to fill the vacant commissioner seat.