



# Central Whidbey Island Fire & Rescue

1164 Race Road  
Coupeville, WA 98239

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(360) 678-3602

[www.cwfire.org](http://www.cwfire.org)

## Board of Fire Commissioners Meeting Minutes

June 23, 2014

### Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Chair Cheryl Engle at 10:00am.

### Commissioners and Staff Present

Chair Cheryl Engle, Commissioner Steve Hutchinson, Chief Ed Hartin, Office Manager/Board Secretary Kim Harpe, Deputy Chief Chad Michael and Acting Captain Jerry Helm.

**Members of the Public Present:** None.

### Consensus Approval of the Agenda

The Chair received consensus approval of the agenda.

**Unfinished Business:** None.

### New Business

The Board addressed the following items of new business:

Chief Hartin gave an overview of the "Open Government Training Act of 2014" which is required for all public officials in order to correctly implement and comply with state law. For further clarity, slide presentations provided by the Washington State Attorney General's Office were reviewed on the Open Public Meetings Act (OPMA) and the Open Public Records Act (PRA). Attendees were given formative and summary assessments prior to and at the conclusion of the training and then reviewed for discussion.

### Good of the Order

The following events or other announcements were presented for the good of the order

October 22-25, 2014

WFOA Annual Conference, Spokane Red Lion at the Park

### Next Regular Meeting

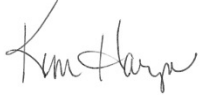
July 10, 2014

Time: 17:00

Location: Station 53

There being no further business, Chair Cheryl Engle adjourned the meeting at 12:27pm.

Submitted,

A handwritten signature in cursive script, appearing to read "Kim Harpe".

Kim Harpe, Secretary