



# Central Whidbey Island Fire & Rescue

1164 Race Road  
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

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[www.cwfire.org](http://www.cwfire.org)

## Report to the Commissioners 07/10/14

### Emergency Response Activity

	June		2014	
	Total	%	Total	%
Fire	4	3.77%	19	3.52%
Overpressure, Rupture, Explosion, Overheat-No Fire	0	0.00%	1	0.19%
Rescue & EMS	77	72.64%	358	66.30%
Hazardous Condition (No Fire)	5	4.72%	27	5.00%
Service Call	3	2.83%	33	6.11%
Good Intent (Canceled En-Route, Mistaken Alarm)	14	13.21%	77	14.26%
False Alarm/False Call	3	2.83%	25	4.63%
Severe Weather & Natural Disaster	0	0.00%	0	0.00%
Special Incident Type	0	0.00%	0	0.00%
<b>Total Incidents</b>	<b>106</b>		<b>540</b>	

In June medical responses, CWIFR arrived prior to Whidbey General Hospital (WGH) EMS 39.08% of the time. 60.91% of the time that WGH EMS arrived first, and 14.94% of the time WGH EMS canceled CWIFR units prior to arrival.

During the month of June, CWIFR experienced six instances in which multiple calls for emergency service were received concurrently (total of 12 incidents). Each instance involved a medical response concurrent with either another medical response or service call.

### Recruitment/Training

**Recruitment:** Four new volunteer inquiries of interest were received through the District web site and two completed applications were submitted. A total of 10 new volunteers are in the recruitment process (to start with the 2015 Academy and EMT Class).

**Fire & Rescue Training:** Throughout the month of June, 16 hours of in-service training were delivered on a variety of topics including:

- Supply Hose Evolutions
- Fireground Hydraulics and Water Supply
- Fire Attack Hose Evolutions

**EMS Training:** Throughout the month of June, four hours of Ongoing Training and Evaluation Program (OTEP) and Ventricular Assist Device (VAD) training were completed.

**Aircraft Crash Training:** Deputy Chief Michael attended a multi-agency training session at the Oak Harbor Fire Department. The training session was conducted by FEMA, and delivered through video conferencing equipment. Agencies from across the United States and Virgin Islands participated in the exercise. The training simulated a large commercial aircraft crashing into a field in the northern most region of the City of Oak Harbor. Training attendees had the opportunity to discuss questions related to managing a multi-casualty aircraft incident. Agencies in attendance included: the Oak Harbor Fire Department, the Oak Harbor Police Department, NAS Whidbey, Whidbey General EMS, Island County Department of Emergency Management, and Central Whidbey Island Fire & Rescue

**Active Shooter Training:** Deputy Chief Michael and Chief Hartin met with Coupeville School District Superintendent Jim Shank, Coupeville Marshall Rick Norrie, and the Island County Sheriff's SWAT Team Lead Sean Warwick to discuss active shooter preparedness training. At the conclusion of the meeting, it was agreed that an active shooter training exercise will be held in late September/early October. In advance of the training, CWIFR members will receive training for the Island County Sheriff's SWAT team members. Additionally, all agencies will meet to conduct a table top exercise prior to the training.

### Community Risk Reduction

**Community Risk Reduction Coalition:** On Tuesday, June 24<sup>th</sup>, the Whidbey Island Community Risk Reduction Coalition held its first meeting following the coalition formation session in May. Coalition members came together at the Coupeville High School, and discussed the status of several action items that were assigned during the coalition formation session. Topics included: exercise and home modification intervention strategies, National Falls Prevention Day, a review of marketing proposals, a discussion on funding sources, and development of action items for the next meeting.

Work that is currently in progress includes development of a concept map to identify the resources that are available to assist with fall prevention intervention strategies and education, and development of a coalition marketing strategy. The coalition's next meeting is scheduled to take place Friday, July 18<sup>th</sup>.

By direction from the coalition, Chief Michael met with Island County Commissioner Helen Price Johnson to share what the work the coalition is attempting to do in our community. Commissioner Price Johnson was very supportive, and wants the coalition to attend an Island County Public Health workshop to share additional information once the coalition is a little further along with its marketing plan and intervention strategies.

### Shift Activity

A Shift reports the following activity:

- 18.5 hours of in-service training completed including EMS on-line, respiratory emergencies practical, skills, apparatus operator training, hose evolutions, and vehicle extrication.
- 3 hours of physical training
- 7 Fire and Life Safety Inspection
- Coupeville Elementary School Field Day
- Physical Inventory

B Shift reports the following activity:

- 24 hours in-service training completed including apparatus operator skills, ladders, hose evolutions, EMS training, Emergency Vehicle Incident Prevention (EVIP), hose evolutions, and forcible entry.
- Completed 8 hours of physical training
- Physical Inventory

C Shift reports the following activity:

- 11.5 hours of in-service training completed including apparatus operator qualification, hose evolutions, ladders, and ladder rescue.
- 3 hours of physical training
- 9 Fire & Life Safety Inspections
- Physical Inventory

### Facilities Maintenance

**Facilities Study:** The Facilities Working Group comprised of LT Derik Vrable, CAPT Andy Griffin, FF Keith Andrews, FF Scott Johnson, FF/EMT Greg Behan, & FF/MECH Matros met with Ed McMannus of Rice Fergus Miller on June 18, 2014 to assess current and projected operational requirements and begin programming potential facility requirements. Commissioner Messner was unavailable to attend and Chief Hartin attended by phone conference due to attendance of the Statewide Community Risk Reduction Summit in Leavenworth, WA.

### Apparatus Maintenance

During the month of June fleet maintenance consisted of regular preventive maintenance services and some repairs to equipment. We are continuing to work on our annual 1911 inspections on the fleet with a completion goal being the end of July. FF/MECH Matros has been working on the implementation process for our fleet maintenance software package. This has consisted of screen sharing and phone sessions with RTA along with data entry to build the foundation of the program. We have received the side compartment door from Fouts Brothers for B-53 and will be going to the body shop shortly for final repair.

**Repairs/Service:** Specific repair and service activity in the month of June included:

- B-54: Removed and replaced old carburetor on the pump engine due to over fueling issues.
- MERV: Received Preventive Maintenance Service
- R-51: Received its annual 1911 inspection and a new generator battery.
- T-53: Received its annual 1911 inspection
- E-51: Received its annual 1911 inspection, new front Automatic Slack Adjusters and all of the pre-connected attack line valves were replaced due to leaks.
- 500: Received Preventive Maintenance Service
- E-54: Received one new pre-connected attack line valve due to a leak.
- T-51: Received its annual 1911 inspection

FF/MECH Matros has successfully passed the Hazmat Operations written and practical and the Driver operator written tests. He is continuing to work on his Heavy Apparatus task book and has registered for the next two ASE tests that are needed for EVT certification.

## Administration

**Deputy Chief Recruitment:** It is with regret that I have accepted the resignation of Deputy Chief Chad Michael who has accepted the position of Deputy Chief with the Renton Fire Department. Recruitment to fill this position has been initiated with close of applications on July 25<sup>th</sup> and an assessment center tentatively scheduled for August 20<sup>th</sup> with a desired start date for the new Deputy Chief of October 1<sup>st</sup>.

**Performance Feedback:** During the June, Deputy Chief Michael conducted performance feedback sessions with two of the three career members that report to him. Both performance feedback sessions were productive, and both members are continuing to make progress with the projects, activities, and routine work they are responsible for.

**Response Plans:** During the month of June, Deputy Chief Michael met with North Whidbey Fire & Rescue Fire Chief Koorn to discuss response plans. Chief Koorn contacted Deputy Chief Michael, and shared that some of the North Whidbey Fire & Rescue resources dispatched on CWIFR incidents over the past couple of months may not be the most advantageous from the perspective of response distance. During their meeting, Chief Koorn made a few minor recommendations to changes in CWIFR's response plans that involved North Whidbey Fire & Rescue resources. None of the changes were significant, and CWIFR will be working to incorporate those changes in a revised set of response plans that will be submitted to ICOM.

Deputy Chief Michael went to the meeting prepared to discuss the resources that North Whidbey Fire & Rescue would like to receive from CWIFR in the newly created response zone 2751 (a small section of North Whidbey Fire & Rescue's response zone located immediately to the north of CWIFR's northern most boundary), but North Whidbey Fire & Rescue was not prepared to discuss the response zone at the time of the meeting.

**Performance Measurement:** Chiefs Hartin and Michael along with Office Manager Kim Harpe continued work on refining key strategic performance measures identified in the Strategic Plan to provide an effective framework for measuring organizational performance and to serve as a guide for continued improvement. It is anticipated that these measures will be presented to the Board as part of the 2015 Budget Process.

**2015 Budget:** Work continues on development of Division Budgets. Chief Hartin and Office Manager Kim Harpe finalized personal services elements of the Budget with the exception of shift coverage and program related overtime. It is anticipated that the overtime element of the 2015 Budget will be finalized by mid-July.

**Information Technology:** Extensive work has been completed by Ategan to correct issues and improve the reliability of the District's Information Technology (IT) infrastructure. Additional information is provided in a separate memo to the Board regarding integration of two IT capital projects in 2014 to complete e-mail archiving and off-site backup as well as I-Pad Mobile Data Tablet support for District apparatus.

**Radio Infrastructure Project:** Most equipment for the radio infrastructure project has been received and ICOM should be beginning work on this upgrade later in July.

**New Apparatus/Apparatus Refurbishment:** AIC Captain Helm completed inspection of the chassis for the new Engine at the Spartan chassis manufacturing facility in Charlotte MI. Several minor deficiencies

or deviations from specifications were noted which are to be corrected prior to delivery to Spartan ERV in Brandon, SD.



The apparatus body for Tender 54 has been completed and the new tank has arrived at True North Emergency Vehicles in Hillsboro, OR. An in-progress inspection will be performed by AIC CAPT Helm and FF/MECH Matros later in July.

### External Activity

Chief Hartin delivered a presentation on *Live Fire Training as Simulation: The Role of Fidelity* at the International Fire Instructor's Workshop in Olsztyn, Poland June 7-15 (expenses paid by the Chief).

Chief Hartin participated in a Washington State Community Risk Reduction (CRR) meeting in Leavenworth, WA on June 18-19, 2014 (expenses paid by Vision 20/20).

Chief Hartin and FF Keith Andrews attended tests on attic fires conducted by Underwriters Laboratories in Milwaukee, WI on July 1-3, 2014 (FF Andrews airfare paid by the District, Chief's airfare and rental car paid by the Chief, and all other expenses paid by UL). FF Andrews will provide the Board with an overview of lessons learned at their August meeting.

Chief Hartin is scheduled to attend the final meeting for the Underwriters Laboratories Attic Fires Research Project in Northbrook, IL on July 24, 2014. The purpose of this meeting is to determine the tactical considerations and conclusions of this research project based on full scale experiments conducted in the UL large fire research lab and in the field.

Submitted by:

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Fire Chief