



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

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www.cwfire.org

Report to the Commissioners 12/11/14

Emergency Response Activity

	November		2014	
	Total	%	Total	%
Fire	0	0.00%	26	2.76%
Overpressure, Rupture, Explosion, Overheat-No Fire	0	0.00%	1	0.11%
Rescue & EMS	54	58.70%	611	64.79%
Hazardous Condition (No Fire)	7	7.61%	49	5.20%
Service Call	7	7.61%	59	6.26%
Good Intent (Canceled En-Route, Mistaken Alarm)	16	17.39%	145	15.38%
False Alarm/False Call	8	8.70%	52	5.51%
Severe Weather & Natural Disaster	0	0.00%	0	0.00%
Special Incident Type	0	0.00%	0	0.00%
Total Incidents	92		943	

In November medical responses, CWIFR arrived prior to Whidbey General Hospital EMS 53.73% of the time. 43.27% of the time that WGH EMS arrived first, and 19.40% of the time WGH EMS canceled CWIFR units prior to arrival.

During the month of November, CWIFR experienced four instances in which multiple calls for emergency service were received concurrently (total of 8 incidents). Each instance involved a medical response concurrent with another medical response, hazardous condition, service call, or false alarm.

Recruitment/Training

Recruitment: A total of 16 new volunteers are in the recruitment process and two of our current EMTs are in the process of completing the requirements to attend the Fire Academy. This is a net increase of one, despite two individuals being dropped from the process due to the result of background investigation.

Chief Hartin has tasked AIC Captain Helm with development of a written Volunteer Recruitment and Retention Plan which will address the following:

- *Current Service Delivery Model:* Description of our current staffing and provide analysis based on strengths, weaknesses, opportunities, and threats (SWOT)

- *Staffing Requirements:* Identification of staffing requirements for different types of incidents (e.g., structure fire, vehicle accident, etc.) and analysis of the gap between required staffing and current capability
- *Current Recruitment and Retention Methods:* Description of current recruitment and retention strategies and methods used by CWIFR with an examination of what is working and what could be improved
- *Recruitment and Retention Best Practices:* Identification of strategies and methods used in the region and nationwide that have demonstrated success in volunteer firefighter recruitment and retention
- *Goals and Objectives:* Identification of specific goals and measurable objectives for the District's recruitment and retention plan
- *Action Plan:* Delineation of specific action steps to be taken, in the short-, mid-, and long-term to meet the goals and objectives stated in the plan

Fire & Rescue Training: Throughout the month of November, 12 hours of in-service training were delivered on a variety of topics including:

- Ropes and Knots
- Emergency Vehicle Incident Prevention Program (EVIP)
- Firefighter Rescue/CPR
- Cribbing, Lifting, and Moving Heavy Objects

EMS Training: Throughout the month of November, four hours of EMS training were completed including CPR Refresher and Medical Ongoing Training and Evaluation Program (OTEP).

New Apparatus: AIC Captain Helm and FF/MECH Matros continue to work with Spartan ERV, True North Emergency Equipment, Hale Pumps, and Taskforce Tips to address several warranty issues.

Community Risk Reduction

Community Risk Reduction Coalition: The Whidbey Island Risk Reduction Coalition is working with Communications Consultant Liz Loomis on developing a clear and concise brand identity and logo for our risk reduction partnership (CWIFR has the lead on this project).

Shift Activity

A Shift reports the following activity:

- 14 hours of in-service training completed including, CPR, apparatus operator training, ropes and knots, rescue operations, and understanding your role in fire incident reporting (on-line).
- 2 Fire and Life Safety Inspections
- Car seat safety check
- Smoke Detector battery replacement
- Correlation of census tracts and streets within the District
- Equipment mounting on Tender 53
- Assisted in the Part-Time Firefighter and Deputy Chief recruitment processes

B Shift reports the following activity:

- 16 hours in-service training completed including apparatus operator skills, hose evolutions, EVIP classroom and skills.
- Completed 8 hours of physical training
- 6 Fire and Life Safety Inspection
- Monthly CPR Class
- Assisted in the Part-Time Firefighter and Deputy Chief recruitment processes

C Shift reports the following activity:

- 14 hours of in-service training completed including, CPR, apparatus operator training, ropes and knots, and ladders.
- 6 hours of physical training
- Health Fair presentation
- Assisted in the Part-Time Firefighter and Deputy Chief recruitment processes

Facilities Maintenance

The turnout gear rack at Station 51 was repaired and insulated and heat tape was installed on the water supply piping at Station 53.

New tile and carpet floor covering were installed in the hallway and classroom area of Station 54.

Work continues on the District's facilities study and the working group will provide the Board of Fire Commissioners an update at a special meeting to be scheduled in January.

Apparatus Maintenance

During the month of November fleet maintenance consisted of various small repairs and services to the vehicles and equipment. Major projects included accepting the delivery of the refurbished second water tender and preparing it to go in service. After placing this tender in service we disassembled the one remaining tender in preparation to be sent to the True North Emergency Equipment in Oregon for refurbishment. In addition, work continues to place the new Rescue Engine 53 into service.

Repairs & Service: During the month of November, the following repairs and service were completed:

- E-53 minor repair to mirrors and emergency lighting
- 500 -body repair from Main Street Collision due to a deer strike and in-house preparation for new graphics
- B-53 Replacement and adjustment of pump packing
- T-53 Mounting of equipment.
- E-51 Quarterly PM inspection
- E-54 - Quarterly PM inspection

Training & Qualification: FF/Mechanic Matros studying to take the next two ASE tests for EVT Tech II certification in the Emergency Vehicle Certification track

Administration

Deputy Chief Recruitment: The recruitment process has been completed and the District has made a conditional offer to Division Chief Robert (Charlie) Smith of Yuma AZ. Chief Smith has completed his medical physical and psychological assessment and will begin work with the District shortly after January 1, 2015.

2015 Budget: The 2015 District Budget was adopted by the Board on November 13, 2014. District staff completed the application package for the GFOA Distinguished Budget Presentation Award program in approximately two hours (including completion of the application, criteria location guide to the 2015 budget, and response to feedback on the 2014 budget).

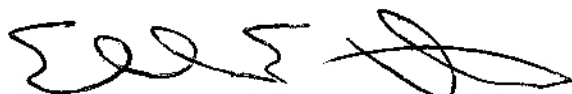
Records Management System: The District began implementation of the ImageTrend records management system during the first week of December and anticipates implementation of the fire incident and patient care reporting elements of the system by no later than January 1, 2015.

External Activity

Chief Hartin and President Helm of Local 4299 IAFF presented a webinar on labor management relationships and interest based bargaining for the International Association of Fire Chiefs (IAFC) Volunteer and Combination Chief Officers Section on December 4, 2014. The webinar was well received and feedback from the participants was positive.

Chief Hartin will be on Paid Time Off (PTO) on December 12 and off the Island through December 14, 2014, teaching at a professional development seminar in Springfield, OH.

Submitted by:



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Fire Chief