



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

Report to the Commissioners 4/9/15

Emergency Response Activity

Central Whidbey Island Fire & Rescue responded to 86 calls for service during the month of March. In this same time period, CWIFR experienced four instances in which multiple calls for emergency service were received concurrently (total of eight incidents). Reports on incident types, frequency, and concurrence are attached.

This is the first month that we have been able to generate consistent and reliable response time data using the ImageTrend Records Management System. Average response time during the month of February was 10 minutes and three seconds. In this same time period, the 80th Percentile response time was 12 minutes and 18 seconds. This means that 80% of the time CWIFR arrived at emergency incidents in less than 12 minutes and six seconds. This data does not yet provide a true picture of performance as it does not reflect the synergistic relationship between Whidbey General Hospital EMS and CWIFR as calls where WGH EMS arrived on-scene first were not included. We continue to work on a method for reflecting the positive system impact resulting from WGH EMS and CWIFR response to medical incidents.

Community Risk Reduction

CWIFR hosted a meeting of the Whidbey Island Community Risk Reduction Coalition and facilitated the process of reaching consensus on defining the coalition's mission, vision, and values along with a brand and logo. The coalition will now be known as "WI prevent". The next step will be to review work completed to this point on identification of evidence based programs to reduce the risk of falls among older adults, a resource cross reference for coalition members, and to develop key messages to support implementation of evidence based initiatives to reduce the impact of falls.

Recruitment/Training

Recruitment: Five potential tender operators will be beginning the recruitment process (e.g., medical physical and orientation). Three individuals who have completed applications have not returned phone calls or e-mail contact and will likely be dropped from the process this month. Five out-of-district inquiries have been received; these individuals have been referred to their respective district of residence.

A total of four inquiries about serving as a volunteer were received in March. One through the District's web site from a candidate who lives in Alaska, but will be moving to the District within the next several months, One walk in application request, and two inquiries from outside the district.

AIC CAPT Helm has been in contact with the five individuals that have expressed interest in Tender Operator program and they are in the process of completing applications, scheduling interviews, and medical physical examinations.

Fire & Rescue Training: Throughout the month of March, 8 hours of in-service training were delivered on a variety of topics including:

- Hose and Nozzle Drill
- Master Stream Deployment
- Accountability and SCBA Emergencies
- Live Fire Training

Four members are currently attending the Island County Recruit Academy. These members have almost completed Firefighter I and will be beginning Hazmat Awareness and Operations shortly. Two members are continuing training as Operational Support Volunteers and are completing the Light Apparatus Operator Task Book.

EMS Training: Throughout the month of March, four hours of EMS training were completed including endocrine emergencies and shock practical skills evaluation.

New Apparatus: The new engine (53) is in service with only one item on the punch list remaining to be completed. Work is underway to redesign the master stream controls to allow this device to be gated down to reduce the flow rate. Parts have been received to address this issue and we are awaiting a factory representative to install a new valve and complete the programming of the modified control system

External Activity: AIC CAPT Helm conducted hands-on training in forcible entry for South Whidbey Fire/EMS.

Shift Activity

A Shift reports the following activity:

- 12 hours of in-service training completed including initial company operations, live fire, nozzle technique, endocrine practical skills, and apparatus operator.
- Completed 4 hours of physical training
- Flow tested and inspected one fire hydrant
- Three car seat safety check events
- Four pre-school fire safety presentations
- Presented four sessions for the Girl Scout first aid merit badge

B Shift reports the following activity:

- 15 hours in-service training completed including drafting operations, ladders, apparatus operator skills, emergency vehicle incident prevention (EVIP) rodeo, hose handling, primary search, shock on-line and practical skills training.
- Completed 2 hours of physical training

C Shift reports the following activity:

- 20 hours of in-service training completed including size-up, ladders, rapid intervention, extrication, hose evolutions, building construction, light apparatus, water supply, and shock practical skills training.
- 16 Fire and Life Safety inspections completed
- LT Vrable continued work on resolving the issue of sediment in the water system at Station 53.

Facilities

The District requested a meeting with Mr. Jack Tallman, which is required on an annual basis by the contract between Tallman and the District for water supply to Station 54. To the best staff can determine, this meeting has never taken place in the past. In the process of determining the agenda for this meeting, Mr. Tallman indicated that he wanted to be reimbursed for installation of the pipe from the well to Station 54 based on a verbal agreement with Chief Biller. Chief Hartin consulted with the District's attorney and subsequently replied to Mr. Tallman that 1) we had no record of any bill for this service (however, we did have a bill from a different party for work on the well and piping), 2) that our attorney advised that we should not make this reimbursement due to the statute of limitations on claims of this nature, and 3) that Mr. Tallman owed the District \$7,000 based on the terms of the contract payable upon sale of the other two water shares related to this well (which occurred in 2012). Mr. Tallman sent the District a partial payment of \$1,000 and indicates that he is waiting see what action we take on reimbursement prior to paying the remainder. This matter is being referred to the District's attorney.

The District's attorney is working with Whidbey General Hospital's attorney to secure an easement across the property owned by the Archdiocese of Seattle (former Station 51) to provide continued access to the rear of Station 51 and the hospital's property. While discussed during the sale of this property, no action was taken to formally secure an easement.

Apparatus Maintenance

During the month of March fleet maintenance consisted of various repairs and services to our vehicles and equipment. FF/Mechanic Matros has been continuing to work on E-512 in order to place it back in service as soon as possible. This work has included equipment inventory as well as mechanical repairs. He has also been working with True North Emergency Equipment in order to work through some warranty issues that have come up with the new engine. FF/Mechanic Matros has been continuing to build the fleet software database by continuing to add more P.M.s and parts to the inventory. This will ultimately create a much more efficient maintenance program.

Repairs & Service: During the month of March, the following repairs and service were completed:

- S-591 – Received normal preventative maintenance service
- E-54 – Repaired scene lighting
- E-512 – Repaired the pressure relief alarm, recirculation plumbing, and officer's side intake valve.
- E-53 – Adjusted the ladder rack and diagnosed minor electrical issues to aid True North.
- B-54 – Repaired leaking foam system and two way radio.
- Station 53 – Fire pump – Received normal P.M. service
- Kubota Tractor – Installed new body components.
- Aid 503 – Repair shore electrical connector, (WGH supplied parts)

Training & Qualification: FF/Mechanic Matros will be at a Fleet Software Conference April 7th -10th in order to keep up with continuing education in efficiently managing a fleet.

Administration

Standard of Coverage: Chief Hartin has been working towards completion of the District's Standard of Coverage (SOCC). During the month of March, he has completed major elements in the District's geospatial profile (e.g., transportation network, building stock, target hazards, etc.) as well as assisting FF Dillon Rogers in compiling data on the large number of water systems throughout the District. This effort has involved compiling all historical hydrant inspection and test data, determination of which water system specific hydrants are supplied by, and geolocating the remainder of hydrants (not previously mapped).

Injury Reporting: Deputy Chief Charlie Smith and District Finance Officer Kim Harpe completed the first element of a Standard Operating Guideline (SOG) on injury reporting by defining the steps required to report and document an injury to an employee or volunteer member.

Finance SOGs: District Finance Officer Kim Harpe and Chief Hartin completed major elements of the Finance and Accounting SOG. Work continues on this project to provide comprehensive documentation on the District's internal financial controls.

External Activity

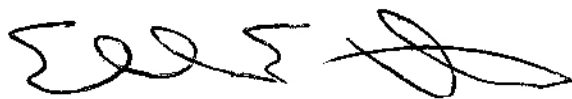
Office Manager Kim Harpe attended annual Washington State Auditor's Office (SAO) Budgeting and Reporting System training on March 5, 2015.

Chief Hartin and Commissioner Messner attended the Commission on Public Safety Excellence Conference in Orlando, FL on March 16-20, 2015. Chief Hartin attended the conference at his own expense.

Office Manager Kim Harpe and Commissioner Steve Hutchinson attended the Washington Fire Commissioners Association (WFCA) Saturday Seminar in Ocean Shores on March 28, 2015.

Chief Hartin will be presenting a pre-conference seminar on "Reading the Fire" at the Fire Department Instructor's Conference (FDIC) in Indianapolis, IN and a workshop on "The Impact of Cognitive Biases" at the International Fire Instructors Meeting which will be held concurrently with FDIC. All expenses for attending the conference are paid by FDIC. Chief Hartin will be off-island from April 19 to April 25, 2015.

Submitted by:

A handwritten signature in black ink, appearing to read 'E. Hartin', with a stylized flourish at the end.

Edward E. Hartin, MS, EFO, FIFireE, CFO
Fire Chief



Annual Fire Situation Report
Central Whidbey Island Fire & Rescue
From 01/01/2015 To 03/31/2015
Report Printed On: 04/07/2015

General Class	Jan 15	Feb 15	Mar 15	Total by Type
Accident, potential accident (46)	1			1
Bomb scare (72)	1			1
Combustible/flammable spills & leaks (41)		1		1
Controlled burning (63)	2		1	3
Cover assignment, standby at fire station, move-up (57)	2			2
Dispatched and cancelled en route (61)	24	20	12	56
Electrical wiring/equipment problem (44)	1	1	1	3
Emergency medical service (EMS) Incident (32)	43	37	31	111
Good intent call, other (60)			1	1
HazMat release investigation w/no HazMat (67)		2		2
Malicious, mischievous false alarm (71)	1			1
Medical assist (31)	22	18	26	66
Mobile property (vehicle) fire (13)			1	1
Natural vegetation fire (14)	1			1
Public service assistance (55)	3	5	1	9
Rescue, emergency medical call (EMS), other (30)	1		1	2
Severe Weather & Natural Disaster (8)	1			1
Smoke, odor problem (53)			2	2
Special type of incident, other (90)	1		1	2
Structure Fire (11)	1	3	1	5
System or detector malfunction (73)		1	1	2
Unintentional system/detector operation (no fire) (74)	7	6	6	19
Water or ice-related rescue (36)	1			1
Wrong location, no emergency found (62)		1		1
Total	113	95	86	294

Search Criteria

Dates: From 01/01/2015 To 03/31/2015 (mm/dd/yyyy)
 Service: Central Whidbey Island Fire & Rescue

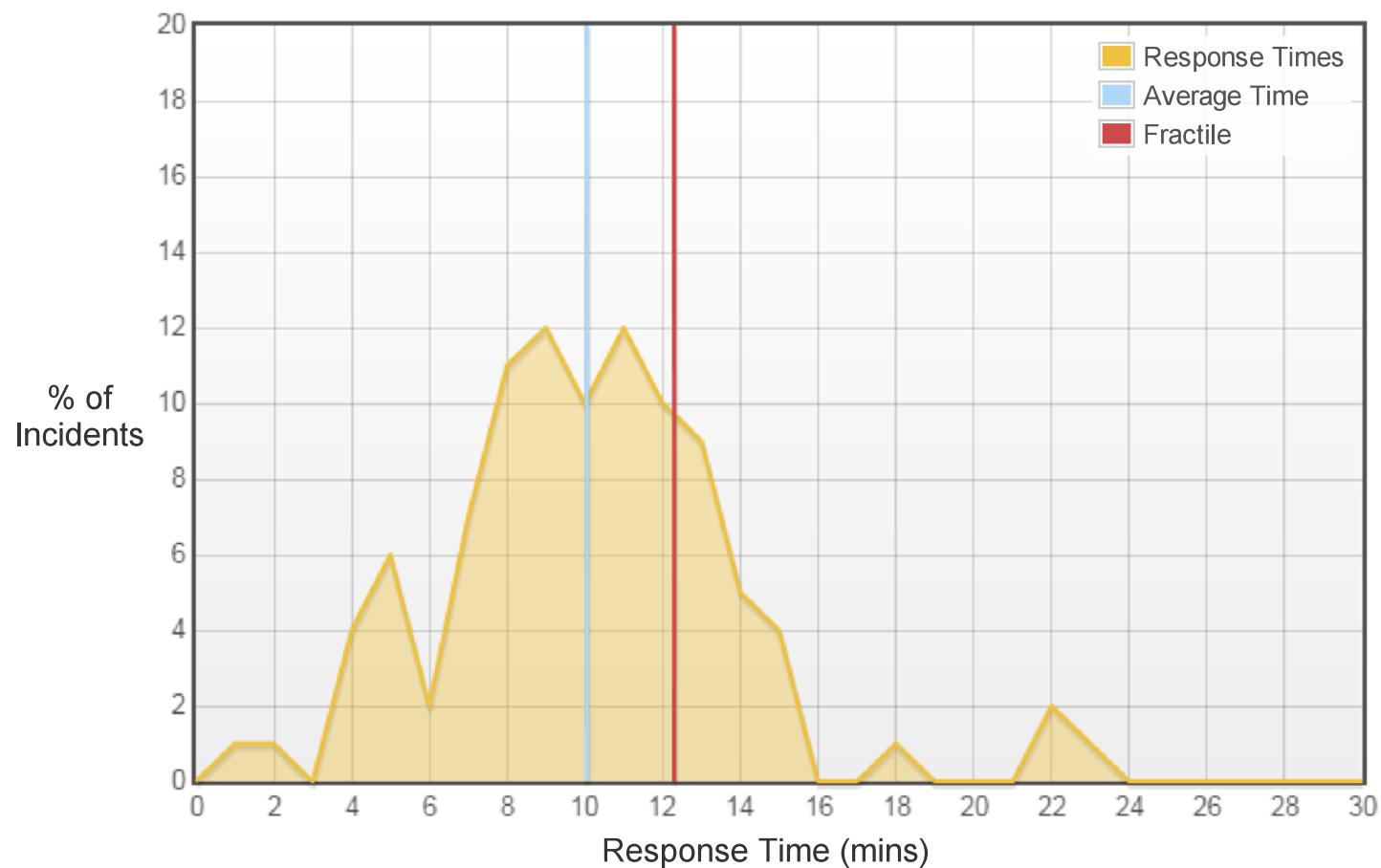

IMAGETREND
FIRE BRIDGE
Fire Overlapping Calls Report
From 03/01/15 To 03/31/15
Report Printed On: 04/07/2015

Incident Number	Exposure	Incident Type	Alarm Date/Time	Clear Date/Time
Overlap: 1				
15-CW0229	0	Rescue, EMS incident, other (300)	03/06/15 22:52:52	03/06/15 23:16:03
15-CW0230	0	Detector activation, no fire - unintentional (744)	03/06/15 23:14:07	03/06/15 23:29:54
Minutes of overlap: 1.93				
Overlap: 2				
15-CW0258	0	Medical assist, assist EMS crew (311)	03/19/15 13:04:41	03/19/15 13:18:54
15-CW0259	0	EMS call, excluding vehicle accident with injury (321)	03/19/15 13:17:34	03/19/15 13:53:50
Minutes of overlap: 1.33				
Overlap: 3				
15-CW0259	0	EMS call, excluding vehicle accident with injury (321)	03/19/15 13:17:34	03/19/15 13:53:50
15-CW0260	0	Smoke or odor removal (531)	03/19/15 13:50:08	03/19/15 14:17:22
Minutes of overlap: 3.70				
Overlap: 4				
15-CW0285	0	EMS call, excluding vehicle accident with injury (321)	03/28/15 17:21:55	03/28/15 18:06:48
15-CW0286	0	Cooking fire, confined to container (113)	03/28/15 18:04:16	03/28/15 18:42:45
Minutes of overlap: 2.53				

Report Totals:
Occurrences of 2 Overlaps: 3

Fractile Response Times Report for Apparatus Times

Date Range 03/01/2015 to 03/31/2015
Time Frame "Dispatch Time" to "Arrival Time"
Total # of Incidents Fitting Criteria 58 (81 apparatus records)
80% Fractile Response Time 12 min 18 sec
Highest Response Time 23 min 30 sec
Lowest Response Time 0 min 43 sec
Average Response Time 10 min 3 sec
Service(s) Central Whidbey Island Fire & Rescue
Incident Type(s) All
Response Mode(s) to Scene Emergency

[Report Description](#)