



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

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Board of Fire Commissioners Special Meeting Minutes

April 30, 2015

Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Chairperson Paul Messner at 17:00 hours.

Commissioners and Staff Present

Commissioner Paul Messner, Commissioner Cheryl Engle, Commissioner Steve Hutchinson, Chief Ed Hartin, Deputy Chief Charlie Smith and Office Manager/Board Secretary Kim Harpe

Members of the Public Present - None.

Consensus Approval of the Agenda

The Chair received consensus approval of the agenda.

New Business

Discuss Strategic Goals, Review of Commissioner Handbook, Financial Policies and Use of District Resources Policy.

The Board gave Chief Hartin approval to discuss the agenda items out of order. Chief Hartin reported, he met with the District's attorney to discuss the water/well issue at Station 54 and also got the attorney's answers to questions regarding the use of district resources and provided the Board with the attorney's memo. He also reported the details of a recent meeting between the water shareholders and Mr. Tallman and the attorney's legal recommendations. After some discussion, the Board agreed that Mr. Tallman should no longer manage the well and the shareholders should form a non-profit corporation in conjunction with CWIFR to serve as a water association to manage the well.

Chief Hartin provided an excerpted section of the District's Strategic Plan presenting the goals in the form of strategy maps. Chairperson Paul Messner stated, "That it was a little confusing, and asked if there was a way to make it simpler for the citizens to understand?" Chief Hartin concurred, and stated, that point was well taken and would be addressed during the review to boil down the current strategic goals from 21 to between to 5-7 with a brief summary.

Chief Hartin provided the Board with proposed "Transparency and Accountability" language to be added to their handbook. After some discussion, the Board agreed it would be useful to add this clarification.

The Board reviewed the district's financial policies and concurred there were no changes at this time.

Chief Hartin and the Board discussed the attorney's comments on the use of district resources.

June 5-7, 2015

WFCA Saturday Seminar- Chelan, WA
(Chief Hartin & Chair Messner)

Good of the Order/Announcements

Chief Hartin reported that the IAFF's contract expires as of midnight on April 30, 2015. He shared, he met with the IAFF Local and they have agreed to extend the current contract through November 30th, 2015 under the current terms.

Chief Hartin shared, "The district received the "Distinguished Budget Presentation Award" for the second year in a row from the Government Finance Officers Association" and stated, "Marks in each of the categories had improved from the previous year and efforts for submission for 2015 were minimal.

Chair Paul Messner stated, "He appreciated Commissioner Cheryl Engle performing the quarterly audit of district records".

Next Regular Meeting

May 14, 2015

Time: 17:00

Location: Station 53

There being no further business, Chair Paul Messner adjourned the meeting at 18:15.

Submitted,



Kim Harpe, Secretary