



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

Board of Fire Meeting Agenda

April 8, 2021

5:00 PM

Swearing in Deputy Chief Jerry Helm

New Equipment Demonstration

1. Demonstration of the Lucas 3 Chest Compression System

The district recently purchased a Lucas 3 Chest Compression system funded through community donations. We are working with Island County Medical Program Director (MPD) Dr. Krystal Baciak to implement a pilot project using this system to improve response to cardiac arrest incidents. This device allows continuous chest compressions while defibrillating the patient as well as during patient movement and transportation. This increases the effectiveness of resuscitation and the safety of our members during transport of cardiac arrest patients.

2. New self-contained breathing apparatus

The air cylinders of the districts self-contained breathing apparatus will reach their end of life in the next few months. In addition, our self-contained breathing apparatus are several cycles out of date with current standards and are no longer covered by the manufacturer's warranty (resulting in increase repair cost). This equipment was budgeted for replacement in the district's capital project plan and 2021 capital budget and was delivered this week. Staff are working on preparing the breathing apparatus for service and training members in their use.

Consensus Approval of the Agenda

Input from the Public

Approval/Correction of Minutes

1. March 11, 2021

2. March 19, 2021

Approval of Vouchers

M&O Vouchers & Payroll #5069 through #5116	\$74,651.88
Direct Deposit Payroll	\$103,007.14
Dept. of Retirement Systems (Debit)	\$23,238.54
IRS – Payroll Taxes (Debit)	\$21,520.24
Bond Capital Voucher	\$23,002.34
Capital Vouchers	\$300,250.00
Total	\$545,670.14

Chief's Report

Finance Officer's Report

Old Business

1. Discussion of joint meetings with South Whidbey Fire/EMS and North Whidbey Fire and Rescue boards of fire commissioners.

Board Chair Messner will pursue a meeting in May to accommodate meeting location restrictions.

New Business

1. Extension of Whidbey Health interlocal agreement to staff a basic life support ambulance

The district's interlocal agreement with WhidbeyHealth to staff a basic life support (BLS) ambulance expires on December 31, 2021. CWIFR and North Whidbey Fire and Rescue (NWFR) each entered similar agreements with WhidbeyHealth in December 2020. However, NWFR's agreement extends through 2022 with agreement to extend through 2024 with discussion of cost in 2023 and 2024. The fire chief will be recommending to the board that we propose extending our current agreement under the same fee for service as NWFR and the same duration of agreement.

2. Executive Session. RCW 42.30.140(4)(a) "To provide guidance and direction to the Fire Chief for upcoming collective bargaining proceedings" and RCW 42.30.110(1)(f) to evaluate a complaint brought against a public officer or employee.

The following excerpt from the Central Whidbey Island Fire & Rescue Board of Fire Commissioners Policy Manual explains the process used for an executive session:

An executive session is a portion of a meeting of the Board of Fire Commissioners that is closed, or limited to members of the Board and other people whose presence is necessary to conduct the business at hand. The Board's use of an executive session is limited to a narrow set of specific circumstances. In order to qualify for an executive section its purpose must meet one of the provisions of RCW 42.30.

In convening an Executive Session, the Chairperson announces:

- *That the Board is going into executive session*
- *The statutory reason for the Executive session*
- *That the public is excluded and that they should leave the room*
- *The time that the Executive session will be concluded (and the public may reenter the room)*
- *If Board action is expected following the Executive Session*

An Executive Session may be extended to a stated later time by announcement of the presiding officer or his/her designee to those waiting outside the meeting room to reenter at its conclusion. Under no circumstance shall the Board ever take any action during an executive session; Board action may only occur during its meetings open to the public.

No minutes are recorded in executive session.

Good of the Order/Announcements

Next Regular Meeting

May 13, 2021

Time: 5:00 pm

Location: Station 53