



# Central Whidbey Island Fire & Rescue

1164 Race Road  
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

[www.cwfire.org](http://www.cwfire.org)

## Board of Fire Meeting Agenda

May 13, 2021

5:00 PM

### Consensus Approval of the Agenda

### Input from the Public

### Approval/Correction of Minutes

April 8, 2021

### Approval of the Vouchers

M&O Vouchers & Payroll #5117 through #5162	\$52,349.27
Direct Deposit Payroll	\$80,292.00
Dept. of Retirement Systems (Debit)	\$21,948.94
IRS – Payroll Taxes (Debit)	\$15,148.87
Bond Capital Voucher	\$21,049.83
<b>Total</b>	<b>\$190,788.91</b>

### Chief's Report

### Finance Officer's Report

### Old Business

1. Discussion of joint meetings with South Whidbey Fire/EMS and North Whidbey Fire and Rescue boards of fire commissioners.

*Board Chair Messner will pursue a meeting in May to accommodate meeting location restrictions.*

2. Executive Session. RCW 42.30.140(4)(a) "To provide guidance and direction to the Fire Chief for upcoming collective bargaining proceedings" and RCW 42.30.110(1)(f) to evaluate a complaint brought against a public officer or employee.

*The following excerpt from the Central Whidbey Island Fire & Rescue Board of Fire Commissioners Policy Manual explains the process used for an executive session:*

*An executive session is a portion of a meeting of the Board of Fire Commissioners that is closed, or limited to members of the Board and other people whose presence is necessary to conduct the business at hand. The Board's use of an executive session is limited to a narrow set of specific circumstances. In order to qualify for an executive session its purpose must meet one of the provisions of RCW 42.30.*

*No minutes are recorded in executive session.*

3. Board Policy Manual

*Review of the Central Whidbey Island Fire & Rescue Board of Fire Commissioners with updates and revisions as needed.*

**New Business**

1. Motion to approve or disapprove an inter-fund transfer of \$123,125 from #644 capital bond fund to #778 bond redemption fund and debt service payment in the same amount from the bond redemption fund.

*Funds generated through the district's voter approved bond levy are deposited in the capital bond fund and twice yearly must be transferred to the bond redemption fund for payment of the debt service on the voter approved bond.*

2. Motion to approve or disapprove Purchase Order 20-2021-02 to Cleanspace Technology proprietary limited company (Pty Ltd) for powered air purifying respirators in the amount of \$13,610.33

*The district received a grant from the United States Department of Homeland Security for expenses related to response to the COVID pandemic and to develop capacity for ongoing response. This purchase order is for grant funded purchase of powered air purifying respirators which improve respiratory protection over that provided by N95 respirators used for emergency medical response.*

**Good of the Order/Announcements**

**Next Regular Meeting**

June 10, 2021

Time: 5:00 pm

Location: Station 53