



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

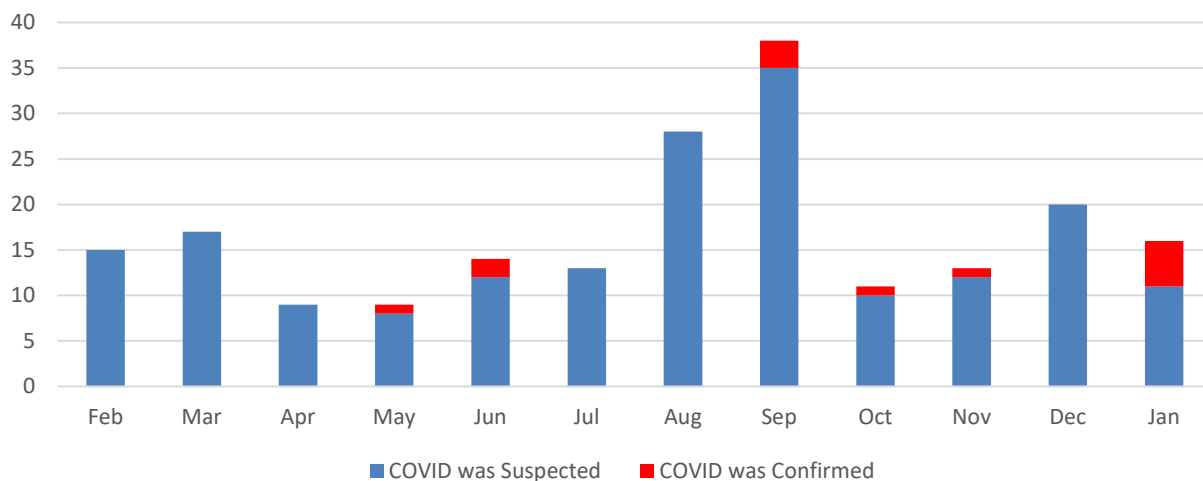
To: Board of Fire Commissioners
From: Chief Ed Hartin/Deputy Chief Jerry Helm
Date: February 10, 2022
Subject: Chief's Report

COVID-19

During the month of January COVID-19 was a factor in 16 incidents (10.06% of the total number of incidents for the month). The number of suspected and confirmed cases decreased from December COVID-19 was a factor in 20 incidents (12.99% of the total number of incidents for the month). However, the number of cases where COVID was confirmed increased substantially. This data is reported by CWIFR members based on patient symptoms or presence of others who are symptomatic and is not based on confirmation that the patient or others involved in the incident were confirmed to have COVID-19. COVID-19 continues to be a concern, particularly with the prevalence of the delta and emergence of the omicron variants.

As illustrated below, COVID-19 has had an ongoing impact on incident operations, but the frequency with which our members have encountered this disease has fluctuated through the preceding year.

Feb 2021-Jan 2022 Responses Where COVID Was a Factor

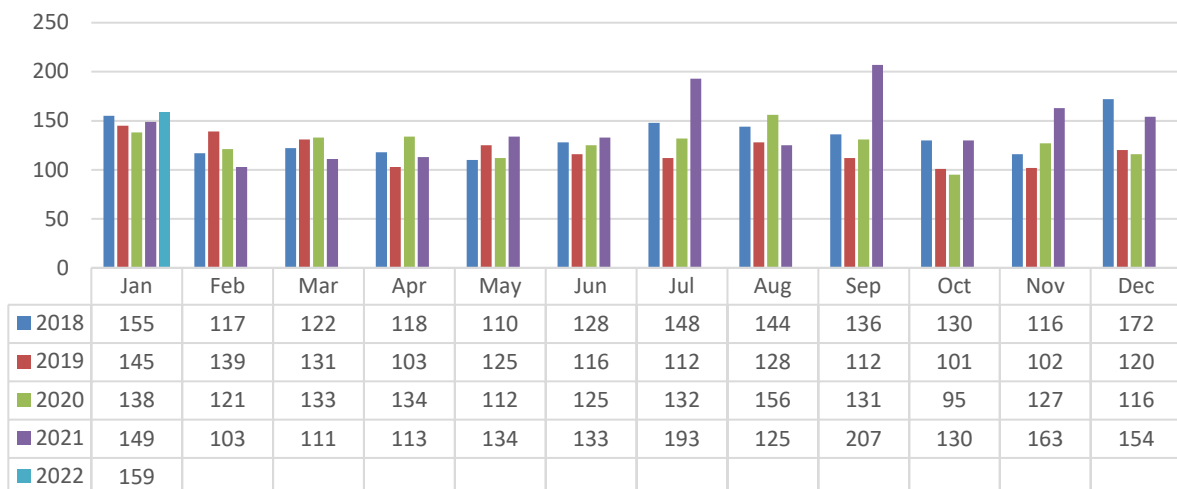


Operational Activity

During the month of January, the district received 159 calls for service as illustrated below. The district had 30 incidents occurring concurrently impacting a total of 56 incidents. **Frequency By Incident Type**

Incident type	Frequency
1 - Fire	0
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	0
3 - Rescue & Emergency Medical Service Incident	85
4 - Hazardous Condition (No Fire)	9
5 - Service Call	46
6 - Good Intent Call	16
7 - False Alarm & False Call	2
8 - Severe Weather & Natural Disaster	1
9 - Special Incident Type	0
Total	159

Incident Frequency by Month



Administrative Activity

Workload Assessment: Deputy Chief Helm and LT Porter have completed preliminary work on the workload assessment. This assessment was scheduled for completion by the end of January, but was delayed due to member illnesses.

Leadership Training: Chief Hartin, DC Helm, and Finance Officer Niiro completed the foundation courses in an online leadership training program offered by Echelon Front called the Extreme Ownership Academy (AIC CAPT Meek is currently completing these courses). The district's executive staff and AIC CAPT Meek have started a reading and discussion program focused on course content and the text Extreme Ownership (Willink & Babin). We anticipate rolling this program out to our other members starting in the second quarter of 2022. This training will be facilitated by AIC CAPT Meek, Finance Officer Niiro, DC Helm and Chief Hartin.

Chief's Feedback Instrument: Chief Hartin has implemented a feedback instrument with his direct reports with a first round of feedback in January. Several minor issues were identified with this process (which have been

addressed) and the data developed has served as an excellent tool to support discussion between the chief and his direct reports.

2019-2020 Financial and Accountability Audit: The district's financial and accountability audit has been completed and we are awaiting the auditor's final report.

Lieutenant's and Captain's Assessment Center: A promotional process for lieutenant and captain was postponed until February 22, 2022 due to member illnesses. These processes include a tactical simulation, instructional or presentation role play, performance management role play, and panel interview. The components for lieutenant and captain are differentiated to examine the key knowledge, skills, and abilities based on the classification specification for the respective positions. Assessors for this process include representatives from Olympia Fire Department, South Snohomish Fire Authority, Washington State Patrol, LifeFlight, Anacortes Fire Department, Shoreline Fire Department, and South Whidbey Fire/EMS.

Recruitment and PIO Staff Assignment: Firefighter Justin Burnett has been assigned to assist DC Helm with volunteer and part-time recruitment. Justin has established a working group of existing members to assist with this process. Justin has also been designated as the district's public information officer (drawing on his prior work experience as a reporter and editor with the Whidbey News-Times and South Whidbey Record).

Operations

Coordinated Quality Improvement: Location corrections made for 2021 National Fire Incident Reporting System (NFIRS) report and 100% of reports for December 2021 audited.

Community Risk Reduction (CRR)

Fire and Life Safety Inspections: A shift completed 5 physical inspections 4/6 January Inspections completed, B shift completed 0 physical inspections, received 2 self-inspections 2/6 January Inspections completed C shift completed 9 physical inspections 2/5 January Inspections completed.

Town of Coupeville Coordination: LT Porter met with the Coupeville building official as part of ongoing communication regarding inspections and plan review.

Home Safety Surveys: Two home safety surveys were conducted with installation of two smoke alarms.

Fire Investigation: LT Porter began work to develop a standard operating guideline for the district's fire investigation program.

Training

In-Service Training: Training focused on dry forward lay and stretching an attack line for fire control and primary search, Blue Card simulations, cardiovascular and airway ongoing training and evaluation, and apparatus operator training..

Fire Academy: AIC CAPT Meek continued work with the 2022 Fire Academy.

Facilities

Training Center: Replacement of the roof covering on the training tower has been completed.

Station 53 Construction: As reported by Tim Goodman, Carletti Architects now anticipates we are planning on re-submittal to County for final approval April out to bid, and start of construction in June.

Storage During Construction: Three storage containers have been delivered (one at Station 51 and two at Station 54) for storage during construction of the new Station 53..

Fleet Maintenance

Type One Engines: During the month of January FF/Mech Matros has concentrated the majority of his time upfitting the new type one engines. This has included mounting equipment, installing additional shore power 110v outlets to several areas on the trucks, and working with the manufacturer to repair the punch list items found in his post-delivery inspections.

Preventative Maintenance: Minor maintenance was done on district apparatus due to the time committed to getting the new type one engines in service.