



# Central Whidbey Island Fire & Rescue

1164 Race Road  
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Professionalism • Integrity • Compassion • Excellence

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[www.cwfire.org](http://www.cwfire.org)

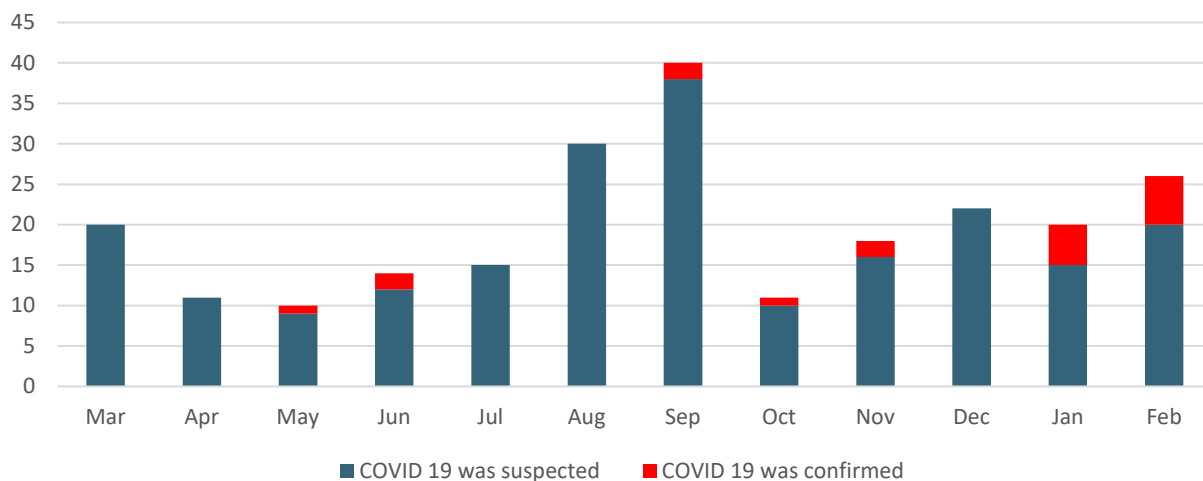
To: Board of Fire Commissioners  
From: Chief Ed Hartin/Deputy Chief Jerry Helm  
Date: March 10, 2022  
Subject: Chief's Report

## COVID-19

During the month of February COVID-19 was a factor in 26 incidents (23.60% of the total number of incidents for the month). The number of suspected and confirmed cases increased from January COVID-19 was a factor in 20 incidents (12.57% of the total number of incidents for the month). This data is reported by CWIFR members based on patient symptoms or presence of others who are symptomatic and is not based on confirmation that the patient or others involved in the incident were confirmed to have COVID-19. COVID-19 continues to be a concern, particularly with the prevalence of the delta and emergence of the omicron variants.

As illustrated below, COVID-19 has had an ongoing impact on incident operations, but the frequency with which our members have encountered this disease has fluctuated through the preceding year.

March 2021-February 2022 Responses Where COVID was a Factor

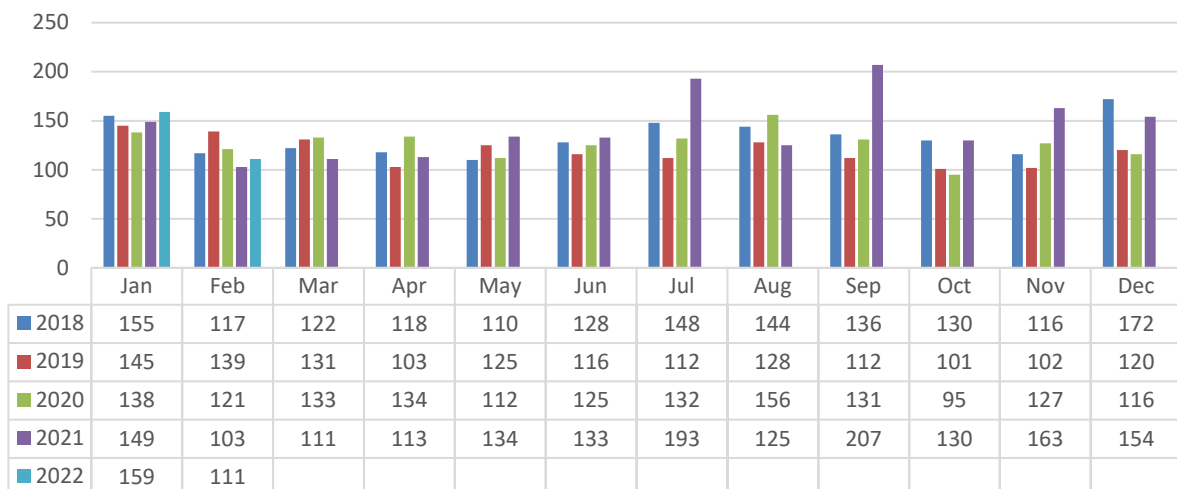


## Operational Activity

During the month of February, the district received 110 calls for service as illustrated below. The district had 11 incidents occurring concurrently impacting a total of 15 incidents. **Frequency By Incident Type**

Incident type	Frequency
1 - Fire	2
2 - Overpressure Rupture, Explosion, Overheat (No Fire)	0
3 - Rescue & Emergency Medical Service Incident	66
4 - Hazardous Condition (No Fire)	2
5 - Service Call	24
6 - Good Intent Call	6
7 - False Alarm & False Call	11
8 - Severe Weather & Natural Disaster	0
9 - Special Incident Type	0
Total	111

Incident Frequency by Month



## Administrative Activity

**Workload Assessment:** Deputy Chief Helm and LT Porter continue work on the district's workload assessment.

**Leadership Training:** Chief Hartin, DC Helm, and Finance Officer Niiro have continued a reading and discussion program focused on course content and the text *Extreme Ownership* (Willink & Babin). We anticipate rolling the Extreme Ownership Academy on-line program out to our other members starting in April 2022. This training will be facilitated by Finance Officer Niiro, DC Helm and Chief Hartin.

**Chief's Feedback Instrument:** Chief Hartin has continued with feedback instrument from his direct reports. The data developed has served as an excellent tool to support discussion between the chief and his direct reports.

**Staffing:** Lieutenant James Meek decided to step down from the acting captain role and not participate in the promotional process for Captain. Training duties have been divided between Chief Hartin who will manage in-service training and Deputy Chief Helm who will manage the district's engagement in the Island County Recruit

Academy. A proposal for filling the position of training division manager will be discussed with the board at their regular meeting on March 10, 2022

**Lieutenant's Assessment Center:** A promotional process for lieutenant was held on February 22, 2022. The assessment center included a tactical simulation, instructional or presentation role play, performance management role play, and panel interview. Five full-time members participated in the assessment center and two achieved passing scores in all assessment elements. Chief Hartin and Deputy Chief Helm completed executive interviews with these two candidates. Based on the graded application, assessment center, and executive interview, AIC Lieutenant Jim Huff was placed on the promotional list for lieutenant and will be promoted on April 1, 2022. Firefighter Alex Majestic will be placed on the promotional list as soon as he meets all prerequisite requirements for promotion.

### Operations

All three of the district's new type one engines are in service at Stations 51, 53, and 54. Work will continue this month to transfer equipment from the existing Apparatus 9601 (reserve engine) to Apparatus 1401 (former Engine 53).

### Community Risk Reduction (CRR)

**Fire and Life Safety Inspections:** A shift completed 34 physical inspections, B shift completed 0 physical inspections, and C shift completed 0 physical inspections. LT Porter is working with B and C Shifts to develop a plan to catch up on fire code inspections.

**Island Count Fire and Life Safety Inspection Interlocal Agreement:** LT Porter compiled data to answer questions posed by Island County Planning Director Mary Engle regarding the fire districts (North Whidbey, Central Whidbey, South Whidbey, and Camano) fire inspection programs under the fire inspections interlocal agreement with Island County.

**Town of Coupeville Coordination:** LT Porter met with the Coupeville building official as part of ongoing communication regarding inspections and plan review.

**Home Safety Surveys:** Five home safety surveys were conducted with installation of sixteen smoke alarms.

**Fire Investigation:** LT Porter continued work to develop a standard operating guideline for the district's fire investigation program.

**Community Events:** LT Porter commended FF Justin Burnett for his coordination of the district's participation in the 2022 MusselFest. District personnel had a great deal of interaction with the community and FF Burnett was successful in generating substantial interest among potential volunteers.

### Training

**In-Service Training:** Training focused on pharmacology, apparatus operator task book completion, horizontal standpipe operations, fog nails, and cardiac arrest management.

**Fire Academy:** Deputy Chief Jerry Helm took over responsibility for the 2022 Fire Academy.

### Facilities

**Training Center:** Replacement of the roof covering on the training tower has been completed.

**Station 53 Construction:** As reported by Tim Goodman, Carletti Architects now anticipates we are planning on re-submittal to County for final approval this month, out to bid in April, and start of construction in June.

**Station 51:** Exterior light repaired and large advertising sticker on the storage container at Station 51 removed.

**Station 53:** The spring on the Aid 503 overhead door failed and was replaced.

#### **Fleet Maintenance**

**Type One Engines:** During the month of February FF/Mech Matros has been continuing work on the new Type I engines in order to place them in service. This work included coordination and completion of warranty work from CWIFR's post-delivery inspection reports.

**Preventative Maintenance:** Minor maintenance was done on district apparatus due to the time committed to getting the new type one engines in service.

**EVT Certification:** FF/Mechanic Matros successfully completed three Automotive Service Excellence (ASE) tests necessary to maintain his certification as an Emergency Vehicle Technician (EVT) certification.