



# Central Whidbey Island Fire & Rescue

1164 Race Road  
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

[www.cwfire.org](http://www.cwfire.org)

## Board of Fire Commissioners Meeting Agenda

May 12, 2022

5:00 PM

Special Art Presentation by David Young

Consensus Approval of the Agenda

Input from the Public

Approval/Correction of Previous Minutes

April 14, 2022 Regular Meeting

April 18, 2022 Special Meeting

Approval of Vouchers

M&O Vouchers & Payroll #5676 through #5715	\$63,818.71
Direct Deposit Payroll	\$87,455.49
Dept. of Retirement Systems (Debit)	\$22,691.43
IRS – Payroll Taxes (Debit)	\$16,301.72
Capital Voucher #	\$00.00
Bond Capital Voucher #5679,5687,5705	\$43,830.85
<b>Total</b>	<b>\$234,098.42</b>

Chief's Report

1. COVID-19
2. Operational Activity
3. Administrative Activity
4. Operations/B Shift
5. Community Risk Reduction (CRR)/A Shift
6. Training
7. Facilities/C Shift
8. Fleet Maintenance

## Finance Officer's Report

Budget Position

## ICOM Board Report

Report from Commissioner Messner regarding the most recent ICOM Board of Directors Meeting and other issues related to ICOM 911.

## Old Business

None

## New Business

1. Motion to Approve or Disapprove an inter-fund transfer of \$120,800.00 from #644 Capital Bond Fund to #778 Bond Redemption Fund for Debt Service Payment.

*Funds generated through the district's voter approved bond levy are deposited in the capital bond fund and twice yearly must be transferred to the bond redemption fund for payment of the debt service on the voter approved bond.*

2. Motion to Approve or Disapprove sale of Apparatus 9401, 9601, 9602 (former Engines 51, 54, and 512) and Apparatus 1502 (former Marine 5) based on sealed bids received by the district.

*These type one engines and rescue boat were declared surplus by the Board of Fire Commissioners and offered for sale by sealed bid process as required by Standard Operating Guideline 1.3.5 Asset Management. Three bids were received. Two for all four apparatus and one for the rescue boat only. District staff recommends sale to the high bidder for all four apparatus.*

3. Motion to Approve or Disapprove retaining Liz Loomis as public communications consultant related to a potential levy lid lift to be presented to the voters in November 2023.

*This vote does not commit the board to placing a lid lift on the ballot, but simply to engage Ms. Loomis who the district has worked with in prior levy lid lifts and bond measures to ensure effective and accurate public communication regarding the purpose of said lid lift in maintaining the districts service delivery capability.*

4. Motion to Approve or Disapprove surplus of Apparatus 9402 (Rescue 51).

*Replacement of this apparatus has been deferred until after completion of the new district headquarters facility. However, given limited space available for apparatus storage, district staff recommend surplus and sale of this vehicle with replacement programmed for the fourth quarter of 2023 or early 2024.*

5. Executive Session to provide guidance and direction to the Fire Chief for upcoming collective bargaining proceedings in accordance with RCW 42.30.140(4)(a). The Commissioners and staff went into Executive Session at 6:40 pm until 6:59 pm. No decision was made.

### Good of the Order/Announcements

June 3-5, 2022

WFCA Lake Chelan Seminar (**Commissioners Messner & Board Secretary Niiro**)

October 26-29, 2022

WFCA Conference, The Davenport Grand Hotel, Spokane, WA  
(**Commissioners Messner, Engle, Hutchinson and Board Secretary Niiro**)

### Regular Meeting

June 9, 2022

Time: 5:00 pm

Location: Station 53