



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

Board of Fire Commissioners Meeting Agenda

June 9, 2022

5:00 PM

Special Art Presentation by David Young

Consensus Approval of the Agenda

Input from the Public

Approval/Correction of Previous Minutes

May 12, 2022 Regular Meeting

Approval of Vouchers

M&O Vouchers & Payroll #5716 through #5757	\$81,781.18
Direct Deposit Payroll	\$81,151.76
Dept. of Retirement Systems (Debit)	\$20,377.16
IRS – Payroll Taxes (Debit)	\$15,287.32
Capital Voucher #	\$00.00
Bond Capital Voucher #5758 & #5759	\$28,793.95
Total	\$227,391.37

Chief's Report

1. COVID-19
2. Operational Activity
3. Administrative Activity
4. Operations/B Shift
5. Community Risk Reduction (CRR)/A Shift
6. Training
7. Facilities/C Shift
8. Fleet Maintenance

Finance Officer's Report

Budget Position

ICOM Board Report

Report from Commissioner Messner regarding the most recent ICOM Board of Directors Meeting and other issues related to ICOM 911.

Old Business

None

New Business

1. Motion to approve or disapprove the purpose scope and policy of Standard Operating guideline 4.4.5 Violent Incidents.

This standard operating guideline is based on the scenes of violence protocol developed jointly by the Island County Sheriffs Office, Coupeville Marshal's Officer and other Island County law enforcement agencies along with the fire and rescue and EMS agencies within the county.

2. Motion to approve or disapprove discontinuation of command standby pay for the district's chief officers (fire chief, deputy chief, and professional development division chief) and integration of this compensation into the chief officer's base pay effective July 1, 2022.

In the current budget, command duty compensation is divided by four with one quarter built into the salary of the chief and deputy and the remainder distributed on an hourly basis for standby time. One quarter of this command duty pay was allocated to a full-time captain and the remaining quarter was distributed between the three command officers based on the number of excess command standby hours worked by the chief and deputy. Confused yet? After reclassification of the training function to the division chief level, all command duty officers will be exempt employees. As such it is far simpler to distribute the command duty pay to the salary of the three chief officers (less a small amount to provide the option for a non-exempt lieutenant to work out of class as command duty officer in the event of unusual circumstances).

This change would increase the salary of the fire chief from \$130,873 to \$132,747 in the current year (one half year of command duty standby pay integrated into salary). Effective 2024 the fire chief's salary would be 134,621 (based on a full year of command duty standby pay integrated into salary, but not reflecting any other salary adjustment provided by the board).

This change would increase the salary of the deputy chief from \$113,228 to \$114,102 in the current year (one half year of command duty standby pay integrated into salary). In 2023 the deputy chief's salary would be \$115,976 (based on a full year of command duty standby pay integrated into salary, but not reflecting any other salary adjustment provided by the board).

This is not a direct increase in compensation (total of salary and command duty pay would remain the same). However, salary is considered as contributing to retirement Law Enforcement Officers and Firefighters (LEOFF) pension system while standby pay does not.

3. Motion to approve or disapprove the 2nd Quarter 2022 budget adjustment

This budget adjustment is substantially driven by the reclassification of the training function and creation of the position of professional development division chief (necessitating creation of new line items for this position). In addition, there are several lines in which expenses were higher or lower than budgeted requiring rebalancing of the operating budget. This is a net zero budget adjustment, having no increase in budgeted funds.

5. Executive Session to provide guidance and direction to the Fire Chief for upcoming collective bargaining proceedings in accordance with RCW 42.30.140(4)(a).

RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

Good of the Order/Announcements

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| June 11, 2022 | 10:00 AM South Whidbey Fire & EMS Tour Station 36 |
| October 26-29, 2022 | WFCA Conference, The Davenport Grand Hotel, Spokane, WA
(Commissioners Messner, Engle, Hutchinson and Board Secretary Niiro) |

Regular Meeting

- July 14, 2022
Time: 5:00 pm
Location: Station 53