



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

Board of Fire Commissioners Meeting Minutes

DRAFT
July 14, 2022

Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Chair Steve Hutchinson at 17:00 hours. The public was able to participate remotely through Facebook Live.

Commissioners and Staff Present

Commissioners Steve Hutchinson – participating remotely, Cheryl Engle, Paul Messner, Chief Ed Hartin, Deputy Chief Jerry Helm, Finance Officer Cathy Niiro.

Members of the Public Present

None

Consensus Approval of the Agenda

Chair Steve Hutchinson received consensus approval of the agenda.

Input from the Public

None.

Approval of Previous Minutes

Commissioner Cheryl Engle moved to approve and Commissioner Paul Messner seconded approval of the minutes for the Regular Board Meeting on June 9, 2022.

Action: Approved Unanimously.

Approval of Vouchers

M&O Vouchers & Payroll #5760 through #5805	\$121,842.88
Direct Deposit Payroll	\$82,793.33
Dept. of Retirement Systems (Debit)	\$21,099.59
IRS – Payroll Taxes (Debit)	\$15,747.19
Capital Voucher #5806	\$6,896.28
Capital Bond Vouchers #5807-5809	\$ 9,437.68
Total	\$257,816.95

Commissioner Paul Messner moved to approve and Commissioner Cheryl Engle seconded approval of the vouchers.

Action: Approved Unanimously.

Chief's Report

Chief Ed Hartin shared with the Fire Commissioners the Chief's Report as of July 14, 2022.

Finance Officer's Report

Finance Officer Cathy Niuro presented the board with the Budget Position as of July 14, 2022.

Old Business

None.

ICOM Board Report

Commissioners Paul Messner had no report for July because their meeting won't be until July 16th, because of the July 4th holiday.

New Business

1. Motion was made to approve by Commissioner Paul Messner and seconded by Commissioner Cheryl Engle the surplus of the Husqvarna lawnmower.

Action: Approved Unanimously

2. Motion was made to approve by Commissioner Cheryl Engle and seconded by Commissioner Steve Hutchinson of Motion 2 the Resolution 22-01 Bid Award for Construction of Station 53 to Tiger Construction.

Action: Approved by Commissioners Engle & Hutchinson with Commissioner Paul Messner abstaining

Good of the Order/Announcements

Oct. 27-29, 2022 WFCA Conference, Davenport Grand Hotel Spokane, WA

**Commissioners Hutchinson, Engle, Messner and Board Secretary
Niiro)**

Next Regular Meeting

August 11, 2022

Time: 5:00 pm

Location: Station 53

There being no further business, Commissioner Steve Hutchinson adjourned the meeting at 6:05 pm.

Submitted,

Cathy Niiro

Cathy Niiro, Secretary