



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

Board of Fire Commissioners Meeting Agenda

August 11, 2022

5:00 PM

Consensus Approval of the Agenda

Input from the Public

Approval/Correction of Previous Minutes

July 14, 2022 Regular Meeting

Approval of Vouchers

M&O Vouchers #5810 through #5847	\$56,621.05
Direct Deposit Payroll	\$82,101.82
Dept. of Retirement Systems (Debit)	\$22,753.34
IRS – Payroll Taxes (Debit)	\$15,749.69
Capital Voucher #	\$0.00
Bond Capital Voucher #	\$7.25
Total	\$177,233.15

Chief's Report

1. COVID-19
2. Operational Activity
3. Administrative Activity
4. Operations/B Shift
5. Community Risk Reduction (CRR)/A Shift
6. Training
7. Facilities/C Shift
8. Fleet Maintenance

Finance Officer's Report

Budget Position

ICOM Board Report

Report from Commissioner Messner regarding the most recent ICOM Board of Directors Meeting and other issues related to ICOM 911.

Old Business

None

New Business

1. Motion to Approve or Disapprove the transfer of \$6,574.20 from Bond Capital Fund to General Fund

This corrects the amount that was withdrawn in error from the Capital Fund on July 14, 2022. The correct withdraw should have been from the General Fund.

2. Motion to Approve or Disapprove the transfer of \$52,500 from General Fund to Capital Fund

This moves the funds received from the sale of Apparatus 9401, 9601, 9602 (Former Engines 51, 54 and 512) and Apparatus 1502 (former Marine 5) originally received June 13, 2022 from General Fund to Capital Fund

3. Motion to Approve or Disapprove Purchase Order 60-2022-006 for \$12,121.27 to True North Equipment

This motion approves the purchase from True North Equipment for Retro-fit new valve controllers and valve actuators to repair Apparatus 14-01 (Old Engine 53 now reserved engine 512)

4. Motion to approve or disapprove purchase order 22-2022-005 for purchase of a Dodge fleet maintenance service truck through state contract with Dwayne Lane Chrysler, Dodge, Jeep, Ram in Everett in the amount of \$105,340.18.

Replacement of the fleet maintenance service truck was approved as part of the district's capital project plan for 2021. No bids are required as this purchase is made through a State of Washington Department of Administrative Services joint purchasing contract. This purchase was previously approved by the Fire Commissioners on March 11, 2021. Dwayne Lane had to cancel the order in 2021 due to the aluminum shortage.

5. Motion to Approve or Disapprove Purchase Order 22-2022-007 for \$369,850.44 to BENZAIR

This motion approves the purchase from BENZAIR for the station exhaust removal system for Station 53, 51 and 54. This project is funded by an approved grant.

Good of the Order/Announcements

October 26-29, 2022

WFCA Conference, The Davenport Grand Hotel, Spokane, WA
(Commissioners Messner, Hutchinson and Board Secretary Niiro)

Regular Meeting

September 8, 2022

Time: 5:00 pm

Location: Station 54 due to construction of Station 53 which will begin on September 6, 2022