



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

Board of Fire Commissioners Special Meeting Minutes

DRAFT

December 29, 2022

5:00 pm

Pledge of Allegiance

Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Chair Steve Hutchinson at 5:00 pm. The public was able to participate remotely through Facebook Live.

Commissioners and Staff Present

Commissioners Steve Hutchinson, Cheryl Engle, Paul Messner, Fire chief Ed Hartin, Deputy Chief Jerry Helm, Division Chief Jim Mirabile, Finance Officer Cathy Niiro, LT's James Meek, Jim Huff, Jen Porter, Firefighters Kole Kellison, John Lloyd, Jeff Rhodes, Bob Moore, Brent Stevens, Rachel Stern, Jake Keating and Ken Lindenstein.

New Business

1. Awards were given to: LT's James Meek, Jim Huff, Jen Porter, Firefighters Kole Kellison, John Lloyd, Justin Burnett and Jeff Rhodes
2. Chief Ed Hartin transferred command to Interim Fire Chief Jerry Helm.
3. A motion was made by Commissioner Engle and seconded by Commissioner Messner to approve Resolution 22-05 Authorizing Jim Mirabile as a Designated Auditing Officer with the Island County Treasurer's Office

Action: Approved Unanimously.

4. A motion was made by Commissioner and seconded by Commissioners Engle to approve Resolution 22-06 Authorizing Jim Mirabile to Sign Petty Cash Checks, Advance Travel Fund Checks and Go Fund Me Checks at Heritage Bank

Action: Approved Unanimously.

5. A motion was made by Commissioner Messner and seconded by Commissioner Engle to approve the collective bargaining agreement extension between the district and Local 4299 International Association of Firefighters for 2023

Action: Approved Unanimously.

6. Correction of Resolution 22-02 to 22-03 2023 Levy Certification “authorization for a 1% levy increase from the previous year” approved at November 10, 2022 Fire Commissioner’s meeting
7. Correction of Resolution 22-03 to 22-04 “Adoption of the 2023 Budget” approved at November 10, 2022 Fire Commissioner’s meeting

Good of the Order/Announcements

Interim Fire Chief Jerry Helm thanked the following for their response to the back to back fires that happened on Honeymoon Bay Rd and Salmon Drive this December: Deputy Chief Jim Mirabile, LT’s James Meek, Jen Porter and Firefighters Bob Moore, Brent Stevens, Travis Dotson, Justin Burnett, Jesse Caravan, Kole Kellison and Ken Lindenstein

Regular Meeting

January 12, 2023
Time: 5:00 pm
Location: Station 54

There being no further business, Commissioner Steve Hutchinson adjourned the meeting at 5:45 pm.

Submitted,

Cathy Niiro

Cathy Niiro, Secretary