



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

Board of Fire Commissioners Meeting Minutes

DRAFT

January 26, 2023

7:00 PM

Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Chair Steve Hutchinson at 7:00 PM. The public was able to participate remotely through Facebook Live.

Commissioners and Staff Present

Commissioners Steve Hutchinson, Cheryl Engle, Paul Messner, Division Chief Jim Mirabile, and Finance Officer Cathy Niiro.

Consensus Approval of the Agenda

Chair Steve Hutchinson received consensus approval of the agenda.

Input from the Public

None.

1. Motion was amended and then approved by Commissioner Engle and seconded by Commissioner Hutchinson to advertise the salary range of \$120,000 to \$142,000 for Fire Chief recruitment process through GMP consultants.

Action: Approved Unanimously.

2. Motion was made by Commissioner Engle and seconded by Commissioner Messner to approve Division Chief Mirabile as the district's coordinator for the Fire Chief recruitment process with GMP consultants.

Action: Approved Unanimously.

3. Motion was made by Commissioner Messner seconded by Commissioner Engle to approve the Class Specification for Fire Chief

Action: Approved Unanimously.

4. Motion was made by Commissioner Engle and seconded by Commissioner Messner to approve Division Chief Mirabile to solicit a member from each of the district's stakeholder groups: the

commissioners, IAFF Local 4299, and a district volunteer to be interviewed by GMP consultants for additional background information used during the Fire Chief recruitment process.

Action: Approved Unanimously.

5. Motion was made by Commissioner Messner and seconded by Commissioner to approve the correction to the January Payroll Vouchers total to \$96,330.39

Action: Approved Unanimously.

Good of the Order/Announcements

March 1-2, 2023	53 rd Annual Northwest Leadership Seminar, Portland, OR (Commissioners Engle, Hutchinson & Messner)
October 25-28, 2023	2023 WFCM Conference, The Tulalip Resort, WA (Commissioners Engle, Hutchinson, Messner & Board Secretary Niiro)

Next Special Meeting

February 9, 2023
Time: 1500 pm
Location: Station 54

There being no further business, Commissioner Hutchinson adjourned the meeting at 7:26 PM

Submitted,

Cathy Niiro

Cathy Niiro, Secretary