



Central Whidbey Island Fire & Rescue

1164 Race Road
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

Board of Fire Commissioners Meeting Agenda

September 14, 2023

5:00 PM

Pledge of Allegiance

Consensus Approval of the Agenda

Input from the Public

Swearing in of Division Chief James Meek

Swearing in of Firefighter Stephen Stavros

Approval/Correction of Previous Minutes

August 9, 2023 Regular Board Meeting

Approval of Vouchers

M&O Vouchers #230901001-230903008	\$89,678.78
WA State Dept of Retirement EFT	\$22,857.54
Payroll – Direct Deposit	\$107,912.14
IRS EFTPS EFT	\$22,894.47
Capital Vouchers #230904001	\$7,058.59
Bond Capital Vouchers #230902001-230902006	\$638,959.56
Total	\$889,361.08

Chief's Report

1. COVID-19
2. Operational Activity
3. Administrative Activity
4. Operations/B Shift
5. Community Risk Reduction (CRR)/A Shift
6. Training
7. Facilities/C Shift
8. Fleet Maintenance

Finance Officer's Report

Budget Position

ICOM Board Report

Report from Commissioner Messner regarding the most recent ICOM Board of Directors Meeting and other issues related to ICOM 911.

Old Business

New Business

1. Motion to approve or disapprove hose Purchase Order #20-2023-002 for \$11,438.15 to LN Curtis
2. Motion to approve or disapprove Resolution #23-08 Appointing the District Auditing Officer
3. Motion to approve or disapprove Annual Leave Carryover and Buyback for Deputy Chief Meek

Executive Session to provide guidance and direction to the Fire Chief for upcoming collective bargaining proceedings in accordance with RCW 42.30.140(4)(a).

RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

The following excerpt from the Central Whidbey Island Fire & Rescue Board of Fire Commissioners Policy Manual explains the process used for an executive session:

An executive session is a portion of a meeting of the Board of Fire Commissioners that is closed, or limited to members of the Board and other people whose presence is necessary to conduct the business at hand. The Board's use of an executive session is limited to a narrow set of specific circumstances. In order to qualify for an executive session its purpose must meet one of the provisions of RCW 42.30.

In convening an Executive Session, the Chairperson announces:

- *That the Board is going into executive session*
- *The statutory reason for the Executive session*
- *That the public is excluded and that they should leave the room*
- *The time that the Executive session will be concluded (and the public may reenter the room)*

- *If Board action is expected following the Executive Session*

An Executive Session may be extended to a stated later time by announcement of the presiding officer or his/her designee to those waiting outside the meeting room to reenter at its conclusion. Under no circumstance shall the Board ever take any action during an executive session; Board action may only occur during its meetings open to the public.

No minutes are recorded in executive session.

Good of the Order

September 19, 2023	Liz Loomis Client Reception, 487 Belveder Pl. Coupeville, 5:00-7:00 pm RSVP requested to liz@llpa.biz
October 25-28, 2023	2023 WFCB Conference, The Tulalip Resort, WA (Commissioners Engle, Hutchinson, Messner & Fire Chief Helm)

Regular Meeting

October 12, 2023

Time: 5:00 pm

Location: Station 54 due to construction of Station 53.