



# Central Whidbey Island Fire & Rescue

1164 Race Road  
Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

[www.cwfire.org](http://www.cwfire.org)

## Board of Fire Commissioners Meeting Agenda

October 12, 2023

5:00 PM

### Pledge of Allegiance

### Consensus Approval of the Agenda

### Input from the Public

### Approval/Correction of Previous Minutes

September 14, 2023 Regular Board Meeting

### Approval of Vouchers

M&O Vouchers #231001001-231004001	\$88,599.58
WA State Dept of Retirement EFT	\$21,758.50
Payroll – Direct Deposit	\$96,112.13
IRS EFTPS EFT	\$21,259.47
Capital Bond Vouchers #231002001-231002004	\$1,210,533.30
Grant Vouchers #231003001	\$1,436.16
<b>Total</b>	<b>\$1,439,699.14</b>

### Chief's Report

1. COVID-19
2. Operational Activity
3. Administrative Activity
4. Operations/B Shift
5. Community Risk Reduction (CRR)/A Shift
6. Training
7. Facilities/C Shift
8. Fleet Maintenance

### Finance Officer's Report

Budget Position

## ICOM Board Report

Report from Commissioner Messner regarding the most recent ICOM Board of Directors Meeting and other issues related to ICOM 911.

## Old Business

## New Business

1. Motion to approve Proposed Interlocal Agreement Extension with WhidbeyHealth
2. Presentation of the 2024 proposed district budget to the board of fire commissioners.

*The 2024 proposed district budget is being submitted to the board of fire commissioners at their regular October meeting with a subsequent public hearing scheduled prior to the board's adoption of the final 2024 district budget at their regular meeting in November.*

Executive Session to provide guidance and direction to the Fire Chief for upcoming collective bargaining proceedings in accordance with RCW 42.30.140(4)(a).

*RCW 42.30.140 (4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.*

*The following excerpt from the Central Whidbey Island Fire & Rescue Board of Fire Commissioners Policy Manual explains the process used for an executive session:*

*An executive session is a portion of a meeting of the Board of Fire Commissioners that is closed, or limited to members of the Board and other people whose presence is necessary to conduct the business at hand. The Board's use of an executive session is limited to a narrow set of specific circumstances. In order to qualify for an executive session its purpose must meet one of the provisions of RCW 42.30.*

*In convening an Executive Session, the Chairperson announces:*

- *That the Board is going into executive session*
- *The statutory reason for the Executive session*
- *That the public is excluded and that they should leave the room*
- *The time that the Executive session will be concluded (and the public may reenter the room)*
- *If Board action is expected following the Executive Session*

*An Executive Session may be extended to a stated later time by announcement of the presiding officer or his/her designee to those waiting outside the meeting room to reenter at its conclusion. Under no circumstance shall the Board ever take any action during an executive session; Board action may only occur during its meetings open to the public.*

*No minutes are recorded in executive session.*

### Good of the Order

October 25-28, 2023                      2023 WFOA Conference, The Tulalip Resort, WA  
**(Commissioners Engle, Hutchinson, Messner and Fire Chief Helm)**

March 6-8, 2024                      Northwest Leadership Seminar, Holiday Inn Columbia Riverfront,  
Portland, OR

### Public Budget Presentation Meeting

November 9, 2023

Time: 4:00 pm

**Location: Station 54 due to construction of Station 53.**

### Regular Meeting

November 9, 2023

Time: 5:30 pm

**Location: Station 54 due to construction of Station 53.**