

## **Central Whidbey Island Fire & Rescue**

1164 Race Road Coupeville, WA 98239

Professionalism • Integrity • Compassion • Excellence

(360) 678-3602

www.cwfire.org

## **Meeting Rooms**

Station 53: 1164 Race Rd, Coupeville, WA 98239 Occupancy: 56 Parking Stalls: 33, plus 3 ADA accessible spots **Station 54: 3253 Day Rd, Greenbank, WA 98253** Occupancy: 42 Parking Stalls: 21, plus 2 ADA accessible spots

**Parking** is allowed in designated areas only. No parking is allowed in front of engine bays or in "Fire Personnel" or "Fire Zone" marked areas.

**Not permitted** on fire department premises: alcohol, controlled substances, smoking, vaping, open flames (including lighted candles), boisterous conduct, gambling.

Children shall be supervised at all times by responsible adults charged with their supervision.

**Tables and chairs** are available for use, and should be returned to their original location/configuration. At no time should anyone sit on the tables, or stand on the tables or chairs.

Decorations that are attached to the walls or ceiling are prohibited.

White boards are available for use with markers specifically made for white board surfaces.

Wall-mounted monitors are available for use. (Laptop and HDMI cable are not supplied.)

**Users are responsible** for leaving the premises clean, removing garbage, and returning the room to its original condition (see onsite checklist). Users are also responsible for any damage arising from use of the facility.

**Users shall comply** with all Federal, State, and Local laws and adhere to any instructions given by the District's on-duty crew and officers.

**Should the room be needed** for Fire District operational needs, your reservation may be canceled. If this unlikely incident occurs, a District member will contact you immediately.

## Fundraisers, election/campaign meetings, events with an admission fee, for-profit solicitations, merchandise promotion, or sales presentations are not permissible.

For non-emergencies after business hours, ring the doorbell outside the main door or call (360) 914-7775 to reach the on-duty crew.

In case of emergency after business hours, please call 911 and ask them to page the Central Whidbey Fire command duty officer.