



# Central Whidbey Island Fire & Rescue

1164 Race Road  
Coupeville, WA 98239

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## Board of Fire Commissioners Meeting Minutes

June 11, 2026

5:00 PM

### Pledge of Allegiance

### Call to Order

This meeting of the Central Whidbey Island Fire & Rescue (CWIFR) Board of Fire Commissioners was called to order by Commissioner Steve Hutchinson at 5:00 pm.

### Commissioners and Staff Present

Commissioners Larry Goff, Paul Messner, Steve Hutchinson, Fire Chief Jerry Helm, and Finance Officer Sonja Lindenstein.

### Consensus Approval of the Agenda

Commissioner Hutchinson received consensus approval of the agenda.

### Input from the Public

There was none.

### Approval of Previous Minutes

Commissioner Messner moved to approve, and Commissioner Goff seconded the approval of the minutes for the Regular Board Meeting on May 14, 2026.

**Action:** *Approved Unanimously.*

### Approval of Vouchers

M&O Vouchers # 260601001 - 260602008	\$115,411.01
WA State Dept of Retirement EFT	\$39,131.60
Payroll – Direct Deposit	\$130,972.57
IRS EFTPS EFT	\$23,591.44
<b>Total</b>	<b>\$309,106.62</b>

Commissioner Goff moved to approve, and Commissioner Messner seconded the approval of the vouchers.

**Action:** *Approved Unanimously.*

### **Chief's Report**

Chief Jerry Helm shared with the Fire Commissioners the Chief's Report as of June 11, 2026.

### **Finance Officer's Report**

Finance Officer Sonja Lindenstein shared the Budget Position for June 11, 2026.

### **ICOM Board Report**

Commissioner Messner gave a brief report from the most recent ICOM Board of Directors Meeting and other issues related to ICOM 911.

### **New Business**

1. Motion was made by Commissioner Messner and seconded by Commissioner Goff to approve an inter-fund transfer of \$244,939 from #640 General Fund to #643 Capital Fund
2. Motion was made by Commissioner Messner and seconded by Commissioner Goff to approve adoption of SOG 4.3.2, Electrical Safety – Downed Power Lines and Utility Emergencies. Commissioner Goff asked how the two-pole safety perimeter is maintained at night. Chief said it been long-standing practice, with the first-arriving unit serving as the initial scene gatekeeper.
3. Motion was made by Commissioner Messner and seconded by Commissioner Goff to approve adoption of SOG 1.4.7, Capital Projects Planning.
4. Motion was made by Commissioner Messner and seconded by Commissioner Goff to approve Resolution 26-04 "Capital Projects Plan", Volume Six of the District's Integrated Comprehensive Plan.

### **Old Business**

None

### **Good of the Order**

#### **WFCA Conference**

**October 21 -24, 2026**

Davenport Hotel

Spokane, WA

***Commissioners Goff, Hutchinson, Messner***

**Regular Meeting**

July 9, 2026

Time: 5:00 pm

Location: Station 53, 1164 Race Rd., Coupeville, WA

There being no further business, Commissioner Hutchinson adjourned the meeting at 5:40 pm.

Submitted, *Sonja Lindenstein, Secretary*